

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

Rec. 3/19/79

LEAVE BLANK

JOB NO

NCI-AU-79-38

DATE RECEIVED

26 MAR 1979

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

3-12-80
Date Acting *Janet E. Eichele*
Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Department of the Army

2. MAJOR SUBDIVISION
The Adjutant General's Office

3. MINOR SUBDIVISION
Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER
John Roach

5. TEL EXT.
693-1938

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE <i>8 MAR 1979</i>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Guy B. Oldaker</i>	E. TITLE <i>Chief, Record Mgt Div</i>
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p><i>30</i></p> <p><u>Informant Files</u> (File Number 508-29) Documents relating to informants used in the conduct of investigations. Included are information data cards (CID Form 20), agent activity Summaries (CID Form 20), cross index cards, and related documents.</p> <p><u>Disposition.</u></p> <p>HQUSACIDC:</p> <p>a. Information cards and cross index cards: Destroy in CFA 5 years after termination of informants' services.</p> <p>USACIDC Subordinate Elements:</p> <p>a. Master Source File: Destroy when no longer needed to control or facilitate work.</p> <p>b. Information file and cross index cards: Destroy in CFA 2 years after termination of informants' services.</p>		<p><i>3/18/80</i></p>

*Agency copy sent separately 3/18/80
Closed Out - 3-26-80 JEC*