

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

Rec. 4/19/79

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

LEAVE BLANK	
JOB NO	NCL-AU-79-40
DATE RECEIVED	4-19-79
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
Date	<i>7-20-79</i> <i>[Signature]</i> Archivist of the United States

1. FROM (AGENCY OR ESTABLISHMENT)
Department of the Army

2. MAJOR SUBDIVISION
The Adjutant General's Office

3. MINOR SUBDIVISION
Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER
Jean Carson

5. TEL. EXT.
1937
693-~~0973~~

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE <i>29 Mar 79</i>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i> GUY B. OLBAKER	E. TITLE Chief, Records Management Division
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>(Machine Readable Records)</p> <p><u>ARMY INVENTORY OF PRIVACY ACT ISSUANCES.</u> System maintains updated master file containing complete text of Department of Army's Privacy Act System Notices as required by 5 USC 552a(e)(4), PL 93-579 (The Privacy Act of 1974). Contract provides computer timesharing for text editing and photocomposition services on an "as needed" basis. Output includes 9-channel magnetic tape for subsequent input to a Department of Defense (DOD) master inventory of Privacy Act issuances. The DOD system is maintained by the Air Force Data Services Center in support of the DOD Privacy Program, for processing to GPO for publication in the Federal Register.</p> <p>Hard copy input and other documentation is maintained under TAFFS No. 240-03 (System Report and Notice Files).</p> <p>—</p> <p>DISPOSITION:</p> <p>Current Master File - After termination of system (Dispose of when determined no longer necessary for mission requirements).</p> <p>Prior Master File - Dispose of when superseded or discontinued.</p>		<i>2 items</i>