

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

*Rec 5/1/79*

LEAVE BLANK	
JOB NO	
NCL-AU-79-49	
DATE RECEIVED	
May 7, 1979	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
5-21-79	<i>James B. Rhoads</i>
Date	Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

Department of the Army

2. MAJOR SUBDIVISION

The Adjutant General's Office

3. MINOR SUBDIVISION

Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

Mr. Burman

5. TEL. EXT.

693-1937

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 19 APR. 1979	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Cornell B. Puen for</i> GUY B. OLDAKER	E. TITLE Chief, Records Management Division
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p><u>Army Aircraft Inventory, Status, And Flying Time Reporting Files.</u> (FN 1420-20, AR 340-18-14).</p> <p>Description: Documents accumulated in Army Commands and organizations as a result of reporting to higher headquarters data pertaining to aircraft held on an accountable basis. They consist of such reports as DA Form 1352, Army Aircraft Inventory, Status, and Flying Time, comparable forms, proof listings, transmittal listings, and related papers.</p> <p>(a) Disposition: Offices performing Army-wide responsibility - <del>Destroy after 50 years.</del> <i>1. Consolidated Reports -- Destroy after 50 years.</i> <del>Other offices of the Army staff - Destroy after 2 years.</del> <i>2. Feeder reports -- Destroy after 1 year.</i></p> <p>(b) Other Offices: <del>preparing or reviewing report - Destroy after 1 year.</del></p> <p><i>changes made per conversation with P. Burman 5/4/79 JM</i></p>		<i>3 items</i>

*sent to NNM & Agency 5-31-79 MJ*