

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

*6/28/79*

TO: **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

LEAVE BLANK
JOB NO.  <b>NCT-AU-79-60</b>
DATE RECEIVED <b>28 JUN 1979</b>
NOTIFICATION TO AGENCY
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.
<i>7-17-79</i> <i>James E. O'Neill</i> Date <i>acting</i> Archivist of the United States

1. FROM (AGENCY OR ESTABLISHMENT)  
**Department of the Army**

2. MAJOR SUBDIVISION  
**The Adjutant General's Office**

3. MINOR SUBDIVISION  
**Records Management Division**

4. NAME OF PERSON WITH WHOM TO CONFER  
**P. Burnam**

5. TEL. EXT.  
**693-1937**

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A** Request for immediate disposal.
- B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE <b>20 JUN 1979</b>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Guy B. Oldaker</i> <b>GUY B. OLDAKER</b>	E. TITLE <b>Chief, Records Management Division</b>
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p><u>Plant Correspondence File. (FN 1521-01)</u></p> <p>Description: Documents pertaining to all phases of acquisition, maintenance, operation, purchase, repair, and utilization of civil works aircraft, floating and land plants, but exclusive of specific files described in this category.</p> <p>Disposition: <i>a)</i> OCE - Destroy after 10 years. Retire after 5 years. <i>b)</i> Other offices - Destroy after 5 years.</p> <p>Background - These files are presently listed as permanent in AR 340-18-15 at the OCE level. NARS advises us that they contain insufficient archival value to warrant permanent retention and accession into the National Archives. The above retention will satisfy administrative needs of the Army.</p>		

*2 Items*