

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

6/28/79

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Department of the Army

2. MAJOR SUBDIVISION
The Adjutant General's Office

3. MINOR SUBDIVISION
Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER
P. Burnam

5. TEL. EXT.
693-1937

LEAVE BLANK
JOB NO. NCH-AU-79-60
DATE RECEIVED 28 JUN 1979
NOTIFICATION TO AGENCY
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.
<i>7-17-79</i> <i>James E. O'Neill</i> Date <i>acting</i> Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 20 JUN 1979	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Guy B. Oldaker</i> GUY B. OLDAKER	E. TITLE Chief, Records Management Division
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p><u>Plant Correspondence File. (FN 1521-01)</u></p> <p>Description: Documents pertaining to all phases of acquisition, maintenance, operation, purchase, repair, and utilization of civil works aircraft, floating and land plants, but exclusive of specific files described in this category.</p> <p>Disposition: <i>a)</i> OCE - Destroy after 10 years. Retire after 5 years. <i>b)</i> Other offices - Destroy after 5 years.</p> <p>Background - These files are presently listed as permanent in AR 340-18-15 at the OCE level. NARS advises us that they contain insufficient archival value to warrant permanent retention and accession into the National Archives. The above retention will satisfy administrative needs of the Army.</p>		

2 Items

Copy sent to Army + NNM: KID: 7-25-79