

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

Rev. 7/5/79

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

LEAVE BLANK
JOB NO NCI-AU-79-62
DATE RECEIVED 7/5/79
NOTIFICATION TO AGENCY
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.
7-17-79 Date <i>acting</i> James E. O'Neill Archivist of the United States

1. FROM (AGENCY OR ESTABLISHMENT)

Department of the Army

2. MAJOR SUBDIVISION

The Adjutant General's Office

3. MINOR SUBDIVISION

Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

P. Burnam

5. TEL. EXT.

693-1937

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 20 June 1979	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i> SUY B. OLDAKER	E. TITLE Chief, Records Management Division
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p><u>Project Authorization Files. (FN 1515-12)</u></p> <p>Description - Documents describing work to be performed, cost limitations, and authorizing funds for obligation. Included are design and construction directives issued by OCE to engineer field offices and directly related papers. NOTE: Copies of directives supporting other functions will be filed under other appropriate file numbers.</p> <p>Disposition <i>a)</i> Design directives: Destroy after 5 years. <i>b)</i> Construction directives: Destroy 10 years after physical completion of the last construction project covered by a directive series.</p> <p>Background - These files are presently listed as permanent in AR 340-18-15. NARS advises us that they do not contain sufficient archival value to warrant permanent retention and accession into the National Archives. The above retention will satisfy administrative needs of the Army.</p>		

2 items

*Sent to: NEW, WNM & Agency 26
7-25-79*