

REQUEST FOR RECORDS POSITION AUTHORITY
(See Instructions on reverse)

Rec'd 8/29/79

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Department of the Army

2. MAJOR SUBDIVISION
The Adjutant General's Office

3. MINOR SUBDIVISION
Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER
Jean Carson

5. TEL EXT
693-1937

LEAVE BLANK

JOB NO
NC1-AU-79-73

DATE RECEIVED
8/29/79

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

SEP 12 1979 *James E. O'Neil*
Date *Acting* Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 22 Aug 79	D. SIGNATURE OF AGENCY REPRESENTATIVE GUY B. OLDAKER <i>Guy B. Oldaker</i>	E. TITLE Chief, Records Management Division
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p><u>File no. 704-06 - Active recruiting prospect files.</u> Recruiting prospect cards reflecting individuals who are prospects for enlistment; Rapid Electronic Advertising Coupon Transmission (REACT) reports, including area commander weekly activity listing, monthly status reports, monthly prospect disposition overdue reports; and similar or related documents.</p> <p><u>Disposition:</u> <i>a)</i> Recruiting Prospect Cards - Place in recruiting enlistee files (704-07) on enlistment of individual or place in terminated recruiting prospect files (704-08) when individual is no longer considered a prospect for enlistment. <i>b)</i> REACT Reports - Destroy after 2 years. Earlier disposal is authorized.</p>		

2 items

Copy to Agency 9-18-79 de