

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

Rec'd 9/4/79

LEAVE BLANK

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

JOB NO.
NC1-AU-79-76

DATE RECEIVED
9/4/79

1. FROM (AGENCY OR ESTABLISHMENT)

Department of the Army

2. MAJOR SUBDIVISION

The Adjutant General Center

3. MINOR SUBDIVISION

Records Management Division

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

4. NAME OF PERSON WITH WHOM TO CONFER

R. Bonnell

5. TEL. EXT

693-1938

SEP 12 1979

Date Acting *James S. O'Leary*
Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 29 Aug 79	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Guy B. Oldaker</i> GUY B. OLDAKER	E. TITLE Chief, Records Management Division
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p><u>Ethics in government control files</u> (FN 613-02)(AR 340-18-6) Documents accumulated pursuant to the Ethics in Government Act. Included are DOD and DA directives, correspondence involving extensions, transmittal of forms, public release, and related documents. NOTE: Financial disclosure statements will be filed under File Number 613-03. Disposition: Destroy when superseded, obsolete, or when no longer needed for reference.</p>		
2.	<p>(FN 613-03) <u>Ethics in government financial disclosure statements.</u> Documents containing information pertaining to individual DA employees required to file under the Ethics in Government Act. Each file is maintained by employee name and includes: a. SF 278 and SF 278-A b. Official Position description c. Disqualification Statements if applicable Disposition: <i>on individuals filing per section 2016, PL 95-521 and not subsequently confirmed by the US Senate:</i> <u>Nominee Records</u> Destroy 1 year after nominee ceased being under Senate consideration for appointment.</p>		<p><i>3 items</i></p>

Copy to 1-5-16 all King made 9-25-79

per conversation with Bob Bonnell 24 9/15/79

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
2 - con- tinued	<u>Other records:</u> Destroy after 6 years, except that documents needed in an on-going investigation will not be destroyed until completion of the investigation.		