

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See instructions on reverse)

Nov 11/79
LEAVE BLANK

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (AGENCY OR ESTABLISHMENT)

Department of the Army

2 MAJOR SUBDIVISION

The Adjutant General's Office

3 MINOR SUBDIVISION

Records Management Division

4 NAME OF PERSON WITH WHOM TO CONFER

Phil Burnam

5 TELE EXT

693-1937

JOB NO

N01-AU-80-5

DATE RECEIVED

11-1-79

NOTIFICATION TO AGENCY

In accordance with the provisions of 48 CFR 3003, the disposal request including amendments is approved except for items that may be stamped "disposal not approved" or "withheld" in column 10.

11-6-79 *James E. [Signature]*
Date *Actual* Archivist of the United States

5. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 pages, are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

6 DATE

OCT 1979

D. SIGNATURE OF AGENCY REPRESENTATIVE

GUY B. OLDAKER

E TITLE

Chief, Records Management Division

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
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Maneuver and Right-of Entry Permit Files (FN 1504-22).

Description - Documents relating to obtaining permission from land owners and managers to allow Government personnel and/or equipment to enter, pass over, explore, or temporarily use such lands. Included are permits and agreements, such as right-of-entry for purposes of survey or exploration, right-of-entry for purposes of construction, right to pass over, and similar permits or agreements with related correspondence.

Disposition - Permits or agreements involved in claims: Dispose of IAW file number 1504-16 or the appropriate file number in AR 340-18-4.

Remaining files: CONUS: Destroy 2 years after cancellation or termination of permit or agreement. OCONUS: Destroy when no longer needed for current operations or 2 yrs. after cancellation or termination of permit or agreement, whichever is later.

Background - The above disposition standard has been modified to provide for overseas operations. In these operations, the host countries retain their copies of the documents longer than the disposition presently contained in FN 1504-22, AR 340-18-15. When negotiating new permits or agreements, the

Per ink changes made per conversation with Phil Burnam of Army on 11/5/79

3 items

Request for Records Disposition Authority – Continuation

JOB NO

PAGE OF

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	<p>host countries will usually resurrect information or positions established on previous permits or agreements that have since expired or been canceled. The Army must retain their permits or agreements longer in overseas operations in order to be responsive to the problem and in a positive posture. The above disposition provides the necessary flexibility.</p>		