

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

11/29/79 ✓

LEAVE BLANK

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

JOB NO
NCI-AU-80-13

1. FROM (AGENCY OR ESTABLISHMENT)

Department of the Army

DATE RECEIVED
12-3-79

2. MAJOR SUBDIVISION

Office of the Adjutant General

NOTIFICATION TO AGENCY

3. MINOR SUBDIVISION

Records Management Division

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

4. NAME OF PERSON WITH WHOM TO CONFER

Jean Carson

5. TEL EXT

693-1937

12-11-79 *James P. O'Keefe*
Date Acting Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
23 Nov 79	<i>Guy B. Oldaker</i> GUY B. OLDAKER	Chief, Records Management Division

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
* 1	F.N. 912-05 - <u>Contract Surgeon Personnel Files</u> . Documents relating to civilian surgeon's whose service is performed under contract. These documents are maintained by the Surgeon General of the Army. Included in each individual's file are copies of contracts, correspondence, and similar or related documents. <u>Proposed Disposition</u> . Destroy 2 years after completion of contract. * (The above is to replace F.N. 708-17).		

175-102
12-15-79
Army + NMM
Copy to
12-14-79
JZ

1 item