

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See instructions on reverse)

12/31/79

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JOB NO
NCl-AU-80-16

DATE RECEIVED
12-6-79

NOTIFICATION TO AGENCY
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

12-31-79 *James E. O'Neil*
Date *Acting* Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

Department of the Army

2. MAJOR SUBDIVISION

The Adjutant General's Office

3. MINOR SUBDIVISION

Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

Phil Burnam

5. TEL EXT

693-1937

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 28 NOV 1979	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Guy B. Oldaker</i> GUY B. OLDAKER	E. TITLE Chief, Records Management Division
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p><u>Standard Permit Files, (FN 1522-15)</u></p> <p>Description - Standard permit files. Documents relating to the issuance of permits to perform work under the regulatory authority of the Department of the Army established by The River and Harbor Act of 1899; The Federal Water Pollution Control Act Amendments of 1972; The Clean Water Act of 1977; the Marine Protection, Research, and Sanctuaries Act of 1972; and other statutes. Included are permit applications, permits, drawings, inspection reports, and related documents.</p> <p>Disposition A)OCE: Destroy when no longer needed for current operations.</p> <p>B) Field Offices: 1. Issued permits: Destroy 7 years after revocation, expiration, or removal of the object to which the permit pertains. 2. Denied permits: Destroy 3 years after denial.</p> <p>C) Permit files presently in the Federal Records Center system: Retain for an additional 75 years at which time they will be reviewed for possible destruction.</p>	<p><i>FNs 1522-12</i> <i>1522-13</i> <i>1522-14</i> <i>1522-15</i> <i>1522-16</i> <i>are all superseded by this job.</i></p>	<p><i>until 2055.</i> <i>4 items</i></p>

115-107
Copy to Army Cloud but 1-8-80
Copy to WCRS

Request for Records Disposition Authority - Continuation

JOB NO

PAGE OF
2 of 2

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>Background: The above description and disposition covers permit files presently under file numbers 1522-12, 1522-13, 1522-14, 1522-15, and 1522-16, AR 340-18-15. The new description and disposition covers program changes and provides a realistic retention that meets Army requirements. Upon approval of this disposition standard, we plan to rescind file numbers 1522-12, 1522-13, 1522-14, and 1522-16. Prior to this time active permit files have been retired into the Federal Records Center system. It is impractical to withdraw these documents and screen them to determine which ones are still current. As a result, they should be retained for an additional 75 years at which time they will be reviewed for possible destruction as a single block.</p>		