

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

dec 4/22/80 ✓
LEAVE BLANK

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

JOB NO

NC1-AU-80-36

DATE RECEIVED

4-21-80

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

1. FROM (AGENCY OR ESTABLISHMENT)

Department of the Army

2. MAJOR SUBDIVISION

The Adjutant General Center

3. MINOR SUBDIVISION

Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

J. Carson

5. TEL EXT

693-1937

4-30-80 *James E. O'Neil*
Date Acting Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE

15 Apr 80

D. SIGNATURE OF AGENCY REPRESENTATIVE

Guy B. Oldaker
GUY B. OLDAKER

E. TITLE

Chief, Records Management Division

7. ITEM NO

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9. SAMPLE OR
JOB NO

10. ACTION TAKEN

F.N. 1103-01 - TRAFFIC VOLUME REPORTING FILES: Documents reflecting data on circuit usage which are used for engineering of fixed communications facilities, programming, and budgeting. Included are reports and related papers.

PROPOSED DISPOSITION:

- a. Office performing Army-wide staff responsibility - Destroy after 7 years.
- b. Other offices - Destroy after 6 months.

(Permanent retention for files at 1103-01a was rejected by NARS Job # NC1 AU-78-13, 4/18/78.)

2 items

Copy to Army.