

REQUEST FOR RECORDS DISPOSITION AUTHORITY
 (See Instructions on reverse)

10/20/80
 LEAVE BLANK

TO: **GENERAL SERVICES ADMINISTRATION,
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

JOB NO
NCL-AU-81-6

DATE RECEIVED
October 27, 1980

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

11-4-80
 Date *John M. Ward*
 Archivist of the United States

1. FROM (AGENCY OR ESTABLISHMENT)
 Department of the Army

2. MAJOR SUBDIVISION
 The Adjutant General's Office

3. MINOR SUBDIVISION
 Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER
 Phil Burnam

5. TEL EXT.
 693-1937

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 10 OCT 1980	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Guy B. Oldaker</i>	E. TITLE Chief, Records Management Division
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	Advisory Committee Activity Reporting Files, FN 221-02, AR 340-18-2. Description - Documents reflecting name, date established or approved for continuation, function, names and affiliations of members, dates of meetings held, and similar data on each advisory committee. Included are feeder reports, Army-wide consolidations or summaries, and directly related papers. Disposition - a. Office requiring the report: 1. Army-wide summaries or consolidations: Destroy after 5 years. 2. Feeder reports: Destroy after 2 years. b. Other offices: Destroy after 2 years. Background - Under Job # NCL-AU-78-18, NARS determined that Army-wide summaries or consolidations possess insufficient archival value to warrant permanent preservation and accession into the National Archives. The disposition reflected above meets current Army requirements.	319 221/02A 338 221/02A	3 items

#148 Closed out: 11-17-80: K.T. Copy sent to Agency