

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

113 ✓

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

LEAVE BLANK	
JOB NO	NC1-AU-81-8
DATE RECEIVED	November 4, 1980
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
Date	12-17-80 <i>[Signature]</i> Archivist of the United States

1. FROM (AGENCY OR ESTABLISHMENT)
Department of the Army

2. MAJOR SUBDIVISION
The Adjutant General's Office

3. MINOR SUBDIVISION
Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER
John G. Vos

5. TEL EXT.
693-1937

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention

DATE 27 Oct 80	SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>	TITLE Chief, Records Management Division
	GUY B. OLDAKER	

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	OFFICER EVALUATION REPORT APPEAL FILES (FN: 708-20). Documents related to DCSPER Special Review Board's consideration of Officer Evaluation Report/Academic Evaluation Report appeals. Included in each case file are applications; case summary of the Board's findings; conclusions/recommendations; the Board's advisory opinions to the Army Board for Correction of Military Records; and related documents. <u>Disposition:</u> Destroy after 20 years in CFA. <u>Rationale:</u> These case files (heretofore identified under FN 708-03, Informational Personnel Files, destroy after 1 year) are subject to the Privacy Act and are the subject of frequent requests under The Freedom of Information Act. The identification under 708-03 is not sufficiently discriminating for this unique record series, maintained only by the Deputy Chief of Staff, Personnel (DCSPER/HQDA); the retention period of 20 years in the CFA will satisfy reference requirements and will parallel the retention of ABCMR case files (FN 708-19, for which a 20-year standard was approved 1-25-71 on NARS Job # NN-17086). These case files will not be entered into the Federal Records Center system. A sanitized sample case file is attached. Current volume: @ 90 linear feet. Estimated annual accumulation: @ 3 linear feet.	1	

1 item

*Closed Out: 12-19-80: K.T.G.
Copy sent to Army & NNA*