

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO NCL-AU-81-16	
DATE RECEIVED February 6, 1981	
NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
2-20-81 Date	<i>[Signature]</i> Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Department of the Army

2. MAJOR SUBDIVISION
The Adjutant General Center

3. MINOR SUBDIVISION
Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER
J. Carson

5. TEL. EXT.
693-1939

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 22 Jan 81	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i> GUY B. OLDAKER	E. TITLE Chief, Records Management Division
----------------------	---	--

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p><u>F.N. 1102-04</u> - NONTACTICAL TELECOMMUNICATIONS PROJECT FILES. Documents relating to the preparation, validation, and approval of nontactical telecommunication requirements (including COMSEC requirements); and the design, engineering, construction, and installation of nontactical telecommunications services, equipment, facilities, networks, and systems. Included are project approval letters, bills of material, design and engineering data, specifications, installed communication equipment property cards, and related documents.</p> <p>PROPOSED DISPOSITION: Offices performing Army-wide responsibility: Destroy 25 years after completion or termination of project, or upon disapproval of requirement.</p> <p>Offices of major command and subcommand headquarters: a. Records relating to CONUS facilities or installations: Destroy when equipment is removed or replaced, or upon discontinuance, whichever is earliest.</p> <p>b. Records relating to OCONUS facilities or installations: Destroy when equipment is removed or replaced, or 25 years after withdrawal of US forces, whichever is earliest.</p> <p>(continued)</p>		

4 items

*Closed Out: 2-27-81: K.T.D.
Copy sent to Agency*

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	c. Records relating to disapproved requirements in CONUS and OCONUS: Destroy 1 year after disapproval.		