

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

4/16/81 ✓

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Department of the Army

2. MAJOR SUBDIVISION
The Adjutant General's Office

3. MINOR SUBDIVISION
Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER
Gerre Turney

5. TEL. EXT.
325-6045

LEAVE BLANK

JOB NO
NCA-44-81-33

DATE RECEIVED
April 16, 1981

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

ef/ef *Edward W. [Signature]*
Date Acting Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE.

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 6 APR 1981	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i> GUY B. OLDAKER	E. TITLE Chief, Records Management Division
------------------------------	--	---

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p align="center">MACHINE READABLE RECORDS</p> <p>System Identifier - C124L5001</p> <p>System Title - Levee Board Permits</p> <p>Proponent Agency - US Army Corps of Engineers, New Orleans Dist</p> <p>Description - Fiche 6, Frame D-02</p> <p>Proposed Description - Current Master File: Destroy when determined no longer necessary for mission requirements.</p> <p>Prior master file: Destroy upon creation of annual update cycle.</p> <p>Historical: Destroy in accordance with current master file.</p> <p>TAFFS Identification for equivalent paper records: File Number 1522-15, Standard permit files.</p> <p>Disposition: OCE: Destroy when no longer needed for current operations. Field offices not converting data to microform: Issued permits: Destroy 7 years after revocation, expiration, or removal of the object to which permit pertains. Denied permits: Destroy 3 years after denial. Field offices converting data to microform under an approved MICRODIS: a. Original documents: Destroy after verification that the microform meets prescribed quality standards and that the microform is an adequate substitute for the original documents. b. Original microforms: Issued permits: Destroy 7 years after revocation, expiration, or removal of the object to which the permit pertains. Denied permits: Destroy 3 years after denial.</p>		3 items

115-107
Copies sent to NAR & NNM by RAW, 8/4/81
Closed Out: 84-81: K.T.D.
Copy to Agency

Request for Records Disposition Authority—Continuation

JOB NO

PAGE OF

2 2

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>c. Other microform copies: Destroy when no longer needed for current operations. d. <u>Issued permits, in paper or microform, retire to Federal Archives and Records Center prior to 1 January 1981: Retain until 2055 at which time they will be reviewed for possible destruction.</u></p>		