

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

4/15/81 ✓

LEAVE BLANK	
JOB NO	NC1-AU-81-37
DATE RECEIVED	April 15, 1981
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
6-12-81 <i>Date</i>	<i>Robert M. Ware</i> <i>Archivist of the United States</i>

TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)  
Department of the Army

2. MAJOR SUBDIVISION  
The Adjutant General's Office

3. MINOR SUBDIVISION  
Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER  
Gerre Turney

5. TEL. EXT.  
325-6045

6. CERTIFICATE OF AGENCY REPRESENTATIVE.

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

**A** Request for immediate disposal.

**B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE <u>30 Apr 81</u>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Guy B. Oldaker</i>	E. TITLE Chief, Records Management Division
-----------------------------	--	--

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>Ground Maintenance Files. (FN 1508-04) Documents relating to the criteria, practices, and application of measures for the development and improvement of lands of military reservations, including cemeteries and <del>gold</del> golf courses.</p> <p>Offices performing Army-wide responsibility: Destroy after 6 years.</p> <p>Other offices: Destroy when no longer needed for current operations.</p> <p>JUSTIFICATION: The above retention meets present Army administrative requirements.</p>		

*2 items*

*Closed Out: 6-24-81; K.T.D.  
#173 Copy to All FRCs, Agency & NNM*