

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
 (See Instructions on reverse)

5/14/81 ✓

LEAVE BLANK

JOB NO

NCI-AU-81-59

DATE RECEIVED

May 14, 1981

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

5/3/81 *Edward W. White*  
 Date acting Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,  
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
 Department of the Army

2. MAJOR SUBDIVISION  
 The Adjutant General's Office

3. MINOR SUBDIVISION  
 Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER  
 Jean Carson

5. TEL. EXT.  
 325-6044

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

**A Request for immediate disposal.**

**B Request for disposal after a specified period of time or request for permanent retention.**

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
6 May 81	<i>Guy B. Oldaker</i> GUY B. OLDAKER	Chief, Records Management Division

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p><u>MACHINE READABLE RECORDS</u></p> <p>System Identifier: R11000253</p> <p>System Title: Aviation Management Information System</p> <p>Proponent Agency: US Army Aviation Center &amp; Ft. Rucker                      Ft. Rucker, Ala</p> <p>Description: Fiche 018, Frames M-11 &amp; N-11, July 80 AIDS. The following further describes, and proposes disposition for, 3 of 22 master files of this system which are equivalent to paper records which are not authorized under AR 340-18 series for disposal:</p> <ol style="list-style-type: none"> <li>1. Permanent Party Flight Extension File. This file contains transaction data for input to the Flight Record File. It is used to update the Individual Flight Record.</li> <li>2. Flight Record Extension. Contains flight time information on permanent party and student personnel. It is used to produce the Individual Flight Record.</li> </ol> <p>(cont'd)</p>		

*3 files*

115-107 *Copies sent to NNR & NNM, RLW, 8/4/81*  
*Closed Out: 8-4-81: K.T.D.*  
*Copy to Agency*

## Request for Records Disposition Authority - Continuation

JOB NO

PAGE OF  
2 of 27.  
ITEM NO8. DESCRIPTION OF ITEM  
(With Inclusive Dates or Retention Periods)9.  
SAMPLE OR  
JOB NO10  
ACTION TAKEN

3. Flight Record Detail. Contains transaction data for input to the Flight Record File. It is used to update the Individual Flight Record.

**PROPOSED DISPOSITION:**

Current Master File: Destroy when no longer necessary for mission requirements.

Prior Master File: Destroy 30 days after each update cycle.

Historical (Transaction) File: In accordance with Current Master File.

**TAFS identification for equivalent paper records:**

F.N. 1111-01, Individual Flight Record (IFRF)

Disposition: Forward with the individual personnel records jacket on reassignment, change of status, retirement, discharge, or death of the individual.

(This record is subsequently forwarded for inclusion in the OMPF (Official Military Personnel Folder) (F.N. 708-02) which is currently unscheduled.)