

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK	
JOB NO  <b>NC1-AU-82-10</b>	
DATE RECEIVED <b>December 7, 1981</b>	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
<i>Dec 9, 1981</i> Date	<i>Robert M. Kern</i> Archivist of the United States

TO **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)

DEPARTMENT OF THE ARMY

2 MAJOR SUBDIVISION

OFFICE OF THE ADJUTANT GENERAL

3 MINOR SUBDIVISION

Records Management Division

4 NAME OF PERSON WITH WHOM TO CONFER

John G. Vos

5 TEL EXT

325-6044

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

**A** Request for immediate disposal per para 1.d.(2) of this request.

**B** Request for disposal after a specified period of time or request for permanent retention.

C DATE	D SIGNATURE OF AGENCY REPRESENTATIVE	E TITLE
3Dec81	<i>Guy B. Oldaker</i> GUY B. OLDAKER	Chief, Records Management Division

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1.	<p><u>INDIVIDUAL DECEASED PERSONNEL FILES</u> (File number 611-01, AR 340-18-6). Documents on caring for the remains of decedents, relating to death, recovery or nonrecovery, identification or nonidentification, preparation, and disposition.</p> <p style="text-align: center;">* * * * *</p> <p>a. The purpose of this request is to secure The Archivist's approval for destruction of all records associated with the remains of the final candidates chosen for interment in the Tomb of the Unknown Soldier at Arlington National Cemetery, to represent the remains of all unknown service-members of the Vietnam era, 1962-1975.</p> <p>b. The specific records covered by this request are:</p> <p>(1) Case files retained by Director of Casualty and Memorial Affairs, Office of The Adjutant General, Department of the Army. At Sample # 1 (attachment) is a list of the types of documents and other records that are included in these case files.</p> <p>(2) Case files held by the USA Central Identification Laboratory (CIL), located in Hawaii, which processed</p>	1	1 item

*No more Data Change Required,  
Copy to Army, 11/8/81  
Closed out: 12-8-81: [initials]*

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7 ITEM NO	8 DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
	<p>remains of decedents during the Vietnam conflict. The case files of CIL basically duplicate those held by The Adjutant General.</p> <p>c. Upon approval of this request, the records of the Central Identification Laboratory will be forwarded to Director of Casualty and Memorial Affairs, Office of The Adjutant General, for destruction as outlined in item 1d(2)(a) and (b) below.</p> <p>d. <u>BACKGROUND AND REASON FOR THIS REQUEST:</u></p> <p>(1) Following the precedents established in the interment of unknowns from World War II and the Korean Conflict, a decision has been reached at the Secretary of Defense level that the remains of a Vietnam era decedent will be interred in the Tomb of the Unknown Soldier to represent the unknowns of that conflict.</p> <p>(2) We wish to preserve forever the anonymity of the remains of the final candidates for interment. The physical destruction of the records will take place as soon as both of the following two conditions have come to pass:</p> <p>(a) Approval of this request by the Archivist of the United States.</p> <p>(b) Final selection of the candidate remains.</p> <p>e. In addition to the case files described above, there exist collateral records which contain staff actions dealing with the criteria and selection process for this ceremonial interment, communications with Members of Congress over the selection, etc. These records will be destroyed or purged as necessary so as to excise any information on the candidate remains which might compromise the anonymity of the remains selected for interment.</p>		

DESCRIPTION OF THE TYPES OF RECORDS TO BE DESTROYED PURSUANT TO THIS REQUEST.

- a. Photographs of skeletal structure
- b. Anthropological narratives (from CIL)
- c. DD Form 890, Record of Identification Processing (Effects and Physical Data).
- d. DD Form 891, Record of Identification Processing (Dental Chart).
- e. DD Form 892, Record of Identification Processing (Skeletal Chart)
- f. DD Form 897, Physical and Dental Comparison Chart.
- g. Photographs of hair samples.
- h. Selection sheet for Unknown Servicemember from the Vietnam Conflict, for all four potential candidates (now narrowed to two).
- i. Letters from The Adjutant General to CIL, other Services, etc., eliminating "Believed To Be" ("BTB") status in connection with the remains.
- j. Letter reports of blood typing of bone specimens.
- k. Record of CIL processing.
- l. Pubic Symphysis Age Determinations
- m. Pre-mission information for search and recovery operations.
- n. OCoSptS Form 4a, Data on Remains Not Yet Recovered or Identified.
- o. Congressional correspondence
- p. Memoranda re Board of Inquiry Concerning MIA.
- q. Trip reports.
- r. Race determinations.
- s. Defense Intelligence Agency computer printout of U. S. aircraft losses.
- t. Receipts for skeletal remains.
- u. Letter report of forensic sculptor.
- v. Special dental consultations.
- w. After-Action Report Search and Recovery Operations.
- x. Maps of search areas.
- y. Certificates of searchers.
- z. DA Forms 2823, Witness Statements.
- aa. Armed Services Graves Registration Office (ASGRO) Findings -- "BTB Blassie".
- bb. Message inquiries
- cc. Memoranda for the Record CIL comparisons.
- dd. Daily report extracts of the Saigon Mortuary -- termed "Morning Reports" (but not the same as the old DA Form 1 Morning Report).
- ee. Composite photos comparing skull remnants with photographs of missing servicemembers.

SAMPLE # 1