

**REQUEST FOR RECORDS DISPOSAL AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK	
JOB NO.	NC1-AU-82-13
DATE RECEIVED	March 8, 1982
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
3-25-82 Date	<i>[Signature]</i> Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT) Department of the Army	
2. MAJOR SUBDIVISION The Adjutant General's Office	
3. MINOR SUBDIVISION Records Management Division	
4. NAME OF PERSON WITH WHOM TO CONFER Gerre Turney	5. TEL. EXT. 325-6044

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.
- B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 24 Feb 82	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>	E. TITLE Chief, Records Management Division
GUY B. OLDAKER		

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p><i>E.O.</i></p> <p>Legislation files. (FN 411-01) Documents on preparing and processing of legislation, executive orders, proclamations, and reports on legislation proposed by or of interest to DA, but exclusive of appropriation bills. Included are--communications containing drafts of legislation proposed by the Army, reports to congressional committees on introduced legislation; comments on legislative proposals and reports on legislation proposed by or the responsibility of the Secretary of Defense, Navy, or Air Force; reports to the Office Of Management and Budget on legislation proposed by agencies outside DOD; intra-Army coordinating actions on the aforementioned legislative proposals; and related papers.</p> <p>Disposition: Offices performing staff responsibility for the overall DA legislative program, and headquarters of major commands in charge of action on reports, and comments on legislation proposed by non-Army agencies:</p> <p>a. Private claims legislation: Destroy 50 years after final action.</p> <p>b. All other legislation: Cut off at close of each Congress. Permanent. offer 25 years after cutoff.</p>	NC1-AU-77-132	2 items

Army copy #82-11 sent 2/11/82 gm  
Closed Out: 4/16/82  
MASS Data Change sheet sent into [unclear] on  
STANDARD FORM 115  
Revised April, 1980  
Prescribed by General Services Administration  
GSA FPMR (41 CFR) 101-11.4

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p><u>JUSTIFICATION:</u> a. Many times legislation relating to a prior private relief bill is resurrected. Preservation of the private claims legislative files for 50 years will aid in the current preparation of these records and the report process itself. The above proposed retention meets Army's administrative requirement.</p> <p>b. All other legislation: There is no change to the existing disposition.</p> <p><i>Annual accumulation 75ca. 15-20 feet.</i></p>		

# MASS DATA CHANGE WORKSHEET

TYPE OF SCHEDULE

REVISION

NEW

NC JOB

DATE DISPOSAL AUTHORITY FILE WAS UPDATED TO RG(S)

4-19-82

DATE CENTERS MAY BEGIN INPUTTING MASS DATA CHANGES

4-26-82

INPUT CODE  NOT AVAILABLE

INPUT CODE (if available)  
0770, 1120, 1530,  
3190, 334A, 3350

PRINTOUT CODE

340-18

APPLIES TO RG(S)

OLD AUTHORITY

NEW AUTHORITY

OLD RETENTION PERIOD

NEW RETENTION PERIOD

NET DIFFERENCE IN NO. OF YEARS (+ or -)

MASS CHANGE

MANUAL CHANGE

77  
112  
153  
319  
334

340-18/411/01

340-18/411/01A if records relate to private claims legislation

Permanent. Offer after 25 years.

Destroy 50 years after final action

N/A

MASS CHANGE

MANUAL CHANGE

335

340-18/411/01A

340-18/411/01A if records relate to private claims legislation OR 340-18/411/01B if records relate to other legislation

Permanent. Offer after 25 years.

Destroy 50 years after final action.

N/A

MASS CHANGE

MANUAL CHANGE

Permanent. Offer after 25 years.

0

MASS CHANGE

MANUAL CHANGE

SM  
4-12-82