

#03

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

| | |
|---|---|
| LEAVE BLANK | |
| JOB NO | NCI-AU-83-11 |
| DATE RECEIVED | 1/27/83 |
| NOTIFICATION TO AGENCY | |
| In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10 | |
| 5-1-86 Date | Frank A. Bunker Archivist of the United States |

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (AGENCY OR ESTABLISHMENT)
Department of the Army

2 MAJOR SUBDIVISION
The Adjutant General's Office

3 MINOR SUBDIVISION
Records Management Division

4 NAME OF PERSON WITH WHOM TO CONFER
Gerre Turney

5 TEL EXT
325-6044

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

A Request for immediate disposal

B Request for disposal after a specified period of time or request for permanent retention.

| | | |
|---------------------|---|--|
| C DATE 14 Jan 83 | D SIGNATURE OF AGENCY REPRESENTATIVE <i>John Henry Hatcher for</i> DR. JOHN HENRY HATCHER | E TITLE Acting Chief, Records Management Division |
|---------------------|---|--|

| 7 ITEM NO | 8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods) | 9 SAMPLE OR JOB NO | 10 ACTION TAKEN |
|-----------|---|--------------------|-----------------|
| 1512-06 | <p>PROPOSED. hazardous materiel management files. (FN 1512-06)</p> <p>a. Documents pertinent to the installation restoration program as it relates to all contaminants, including chemical, biological, radiological, explosives, and military hardware. These files concern the contamination of--</p> <p>(1) Navigable waters of the United States, including territorial seas</p> <p>(2) Natural resources (land, fish, wildlife, biota, air, water, ground water, drinking water supply),</p> <p>(3) Off-shore facilities located in, on, or under any navigable water of the US, and any facility which is subject to US jurisdiction and is located in, on, or under any other waters (other than a vessel or a public vessel)</p> <p>(4) On-shore facilities (including but not limited to motor vehicles and rolling stock) of any kind located in, on, or under any land or non-navigable waters within the US. Also, any site or area where a hazardous substance has been deposited, stored, disposed of, or placed, or otherwise come to be located.</p> | | 2 items |

115-107

#83-9
Copies sent to Agency, NCF, VNA & TRM,
5-9-86, emb.

Request for Records Disposition Authority - Continuation

JOB NO

PAGE OF

2 2

| 7 ITEM NO | 8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods) | 9 SAMPLE OR JOB NO | 10 ACTION TAKEN |
|--------------|---|--------------------------|--------------------|
| | <p>(5) Any release of contaminants which result in exposure to personnel.</p> <p>b. These documents concern any element, compound, mixture, solution, toxic pollutant, imminently hazardous chemical substance or mixture spilling, leaking, pumping, pouring, emitting, leaching- emptying, discharging, injecting, escaping, dumping, or disposing into the environment; emissions from engine exhausts of motor vehicles, rolling stock, aircraft, vessels, or pipelines, pumping station engines, any release of source or by-product; or special nuclear materials from a nuclear incident.</p> <p>c. Included are investigations, reports, surveys, permits, recommendations and related documents.</p> <p><u>DISPOSITION:</u></p> <p>a. Records on hand as of effective date of PL 96-510, Dec 80 Destroy in 2031.</p> <p>b. Records created after effective date of PL 96-510, Dec 80 Destroy after 50 years.</p> <p><u>JUSTIFICATION:</u> Throughout TAFPS (AR 340-18 series) we identify various types of records dealing with contaminants, pollution, facilities affected, installations, effect on human beings, etc., with a wide variety of descriptions and retention instructions. This will provide for better management of these records and meet present Army requirements.</p> <p><i>ESTIMATED VOLUME 350 FT, YEARLY ACCUM. 40-50 FT,</i></p> | | |

APPRAISAL REPORT ON RECORDS DISPOSITION REQUEST

JOB NUMBER

N1-AU-83-11

SECTION I - ACTION TAKEN

- 1 **APPROVED FOR DISPOSAL** The records described under all items of the schedule, except those that may be listed in blocks 2, 3, and 4 of this section, are disposable because they do not have sufficient value for purposes of historical or other research, functional documentation, or the protection of individual rights to warrant permanent retention by the Federal Government
- 2 **APPROVED FOR PERMANENT RETENTION** The records described under the following item or items have been appraised by the National Archives and Records Service (NARS) and are designated for permanent retention by the Federal Government. The agency will offer these records to NARS as specified in the schedule
- 3 **DISPOSITION NOT APPROVED** The records described under the following item or items are not approved for disposition. See Section III of this form for explanation
- 4 **WITHDRAWN** The records described under the following item or items have been withdrawn at the request of the agency

SECTION II - RECOMMENDATION/CONCURRENCES

| | TITLE | SIGNATURE | DATE |
|--------------|--|-----------------------------|---------|
| APPRAISAL | APPRAISER | <i>Mark for G.L. Morgan</i> | 4/28/86 |
| | DIRECTOR, RECORDS DISPOSITION DIVISION | <i>Kenneth F. Rosman</i> | 4/28/86 |
| CONCURRENCES | NNA | <i>R.T. Butler</i> | 4/28/86 |
| | NNM | <i>Gary R. Ryan</i> | 4/30/86 |
| | | | |
| | | | |

SECTION III - APPRAISER'S COMMENTS

This job, submitted by Army, establishes disposition instructions for records accumulated in connection with the restoration of DoD facilities that have been subject to contamination because they were sites where hazardous materials were stored, handled, or used. In this job, Army proposes to destroy records when 50 years old. NARA should approve this job as submitted. Records are not archival, particularly since other records documenting Army policies and activities in this area are already scheduled for permanent retention under FN 238-03, Chemical and Nuclear Site Restoration Files, and in the central decimal files of the Office of the Secretary of the Army. Also, records on the subject will be available to secondary researchers in certain permanent records of the Environmental Protection Agency's Office of Emergency and Remedial Response. A 50 year retention period is called for due to the requirements of P.L. 96-510, which mandates the retention for 50 years of records documenting the identity and other characteristics of hazardous materials deposited in a facility.