

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

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TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

JOB NO

NCI-AU-83-12

1 FROM (AGENCY OR ESTABLISHMENT)

Department of the Army

2 MAJOR SUBDIVISION

The Adjutant General's Office

3 MINOR SUBDIVISION

Records Management Division

4 NAME OF PERSON WITH WHOM TO CONFER

Cliff Jones

5 TEL EXT

325-6044

DATE RECEIVED

3 / 8 / 83

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

3-18-83
Date

[Signature]
Archivist of the United States

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

A Request for immediate disposal

B Request for disposal after a specified period of time or request for permanent retention.

C DATE
2 MAR 1983

D SIGNATURE OF AGENCY REPRESENTATIVE

[Signature]
JOHN HENRY HATCHER, Ph.D

E TITLE

JOHN HENRY HATCHER, PhD
Archivist of the Army
Acting Chief, Records Management Division

7 ITEM NO

8 DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9 SAMPLE OR
JOB NO

10 ACTION TAKEN

1

BACKGROUND: File Number 604-06 - Public award case files. The Army desires to change the disposition for these records from 10 years to 56 years.

NN-171-138

JUSTIFICATION: There is currently no statute of limitations pertaining to award claims from both United States and foreign personnel. The Army desires these records be maintained for 56 years so these cases can be satisfactorily resolved without being subject to reclama due to lack of information. They are the only source for the approved citations for approved awards to foreign military personnel. Foreign personnel, some holding high political offices, submit requests to the Army for reconstruction of awards. These requests are numerous and submitted for a variety of reasons. Some reconstruction requests are for awards given during World War II. It would be a source of embarrassment if the Army was unable to reconstruct an award given on behalf of the US Government. These records are also the sole source of disapproved awards. Keeping these records 56 years will in most cases span the lifetime of the award recipient.

*Mass Data Change Sheet Page
sent with Annotator
#83-13 Change*

1

Request for Records Disposition Authority - Continuation

JOB NO

PAGE OF

2 2

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
	<p><u>604-06 Public award case files</u> .</p> <p><u>DESCRIPTION:</u> Documents concerning the recommendations, review, and approval or disapproval of awards to members of the public, non-career Government officials, private institutions, and non-US citizens. Included in each case are--</p> <ul style="list-style-type: none"> a. Approved or disapproved requests. b. Certificates. c. Similar documents. <p><u>DISPOSITION:</u> Office exercising approval authority: Destroy after 56 years. Other offices: Destroy after 2 years.</p>		

APPRAISAL REPORT ON RECORDS DISPOSITION REQUEST

JOB NUMBER
NC1-AU-83-12

SECTION I - ACTION TAKEN

1 **APPROVED FOR DISPOSAL.** The records described under all items of the schedule, except those that may be listed in blocks 2, 3, and 4 of this section, are disposable because they do not have sufficient value for purposes of historical or other research, functional documentation, or the protection of individual rights to warrant permanent retention by the Federal Government

GENERAL ACCOUNTING OFFICE CONCURRENCE IS NOT NECESSARY IS NECESSARY AND HAS BEEN OBTAINED

2 **APPROVED FOR PERMANENT RETENTION.** The records described under the following item or items have been appraised by the National Archives and Records Service (NARS) and are designated for permanent retention by the Federal Government. The agency will offer these records to NARS as specified in the schedule

3 **DISPOSITION NOT APPROVED.** The records described under the following item or items are not approved for disposition. See Section III of this form for explanation

4 **WITHDRAWN.** The records described under the following item or items have been withdrawn at the request of the agency

SECTION II - RECOMMENDATION/CONCURRENCES

	TITLE	SIGNATURE	DATE
APPRAISAL	APPRAISER	<i>Gene [Signature]</i>	3-14-83
	DIRECTOR, RECORDS DISPOSITION DIVISION	<i>Raymond A. [Signature]</i>	3/14/83
CONCURRENCES			

SECTION III - APPRAISER'S COMMENTS

This job increases the retention period of certain Army awards files that already have been approved for disposal. Army has justified its request on the grounds that long after awards are made they receive many reference requests from recipients; Army believes it is a source of embarrassment if they do not have the relevant records, especially since most of these files pertain to foreign nationals.

NNM concurrence is not required since this series already is approved for disposal.