

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO.	
NCI-AU-83-15	
DATE RECEIVED 3/17/83	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
4-20-83 Date	<i>Paul M. Kamey</i> Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
Department of the Army

2. MAJOR SUBDIVISION
The Adjutant General's Office

3. MINOR SUBDIVISION
Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER
Gerre Turney

5. TEL. EXT.
325-6044

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 9 Mar 83	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>John Henry Hatcher</i>	E. TITLE Acting Chief, Records Management Division
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p>Climatological data files. (FN 1513-02) Files include data pertaining to: a. Precipitation, evaporation, transpiration, wind velocity, frost, ice, snow, and other climatological data compiled in connection with flood and storm studies. b. Weather bulletins; and c. Comparable data including environmental research and cryogenics.</p> <p>A. Disposition: Offices not converting data to microform: <ol style="list-style-type: none"> Records predating 1873: Permanent. <i>offer NARS immediately.</i> Records dated 1873 or later: Destroy when no longer needed for current operations. </p> <p>B. Offices converting data to microform under an approved MICRODIS: <ol style="list-style-type: none"> Original documents: Destroy after verification that the microform meets prescribed quality standards and that the microform is an adequate substitute for the original documents. Microforms: <i>(a)</i> Records predating 1873: Permanent. In coordination with DAAG-AMR-P, offer one silver halide set and one diazo or vesicular copy to the National Archives upon completion of filming and satisfactory completion of all quality checks; <i>(b)</i> Other microform sets: Destroy when no longer needed for current operations. </p> <p>JUSTIFICATION: The evaluation of these files was initiated in accordance with the NARS permanent files review</p>	NCI-AU-79-75	

115-107

Agency sent out by DMW 6/1/83
 All centers sent out by DMW 6/2/83. # 83-14
 Mass Data change sheet Attached
 NNM & AINB WAS sent out 6/8/83 by DMW.

STANDARD FORM 115
 Revised April, 1975
 Prescribed by General Services Administration
 FPMR (41 CFR) 101-11.4

Request for Records Disposition Authority - Continuation

JOB NO.

PAGE OF
2 2

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>Further, NARS concluded that climatological files predating 1873 should be retained permanently. Files postdating 1873 should be marked for eventual disposal.</p> <p>This is former NARS Job #NCL-AU-78-32.</p>		



General
Services
Administration

National Archives
and
Records Service

Washington, DC 20408

Date : 3-29-83

Reply to
Attn of : NCD

Subject: NCl-AU-83-15

To : Director, NCD

nm
3/29/83

NCl-AU-83-15, which pertains to Climatological Data Files, a series originally included in NCl-AU-78-32, is now ready for NCD signature and transmittal to NNM and NNBR. As we requested in a recent letter to TAGO, this job provides for the permanent retention of only those records that pre-date 1873, the year from which the National Climatic Center's holdings of climatological data are complete. NCl-AU-83-15 also takes into account the fact that some Corps of Engineer field offices are filming their Climatological Data Files and destroying the original paper records, which we authorized several years ago in NCl-AU-79-75 (copy enclosed), a job which left as unscheduled the record copies of this series.

In those Corps field offices that have not yet filmed their Climatological Data Files, any original paper records that pre-date 1873 will be offered NARS immediately. NARS also will be immediately offered the microfilm copy of any pre-1873 records that were filmed by offices that, in accordance with NCl-AU-79-75, substituted film for paper as the record copy. There is no way of knowing the volume of material that will be offered NARS as a result of this schedule, but presumably very little pre-1873 material is still in Army custody.

Jerome Nashorn
Records Disposition Division

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

Rec'd 9/1/79

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM AGENCY OR ESTABLISHMENT
Department of the Army

2 MAJOR DIVISION
The Adjutant General's Office

3 MAJOR DIVISION
Records Management Division

4 NAME OF PERIOD, WITH WHICH TO CONFER
Phil Durnan

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JOB NO
DCI-AS-79-75

DATE RECEIVED
9/1/79

NOTIFICATION TO AGENCY
In accordance with the provisions of GSA FPMR (41 CFR) 101-11.506-1, all records described in this Request for Authority to Dispose of Records are to be disposed of in accordance with the standards set forth in the attached schedule.

1-31-80
James E. C. [Signature]
Chief, Records Management Division

5 I HEREBY CERTIFY THAT I AM AUTHORIZED TO ACT FOR THIS AGENCY IN MATTERS PERTAINING TO THE DISPOSAL OF THE AGENCY'S RECORDS THAT THE RECORDS PROPOSED FOR DISPOSAL IN THIS REQUEST OF 1 PAGE(S) ARE NOT NOW NEEDED FOR THE BUSINESS OF THIS AGENCY OR WILL NOT BE NEEDED AFTER THE RETENTION PERIODS SPECIFIED.

- A Request for immediate disposal.
- B Request for disposal after a specified period of time or request for permanent retention.

6 DATE
20 AUG 1979

7 SIGNATURE OF AGENCY REPRESENTATIVE
[Signature]
GUY B. OLDEKER

8 TITLE
Chief, Records Management Division

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
	<p>The Omaha District, US Army Corps of Engineers, is presently converting the documents under FN 1513-02, Climatological Data Files, and FN 1514-09, Storm Study Files, to microform under MICROFILM 9809. Other Corps of Engineers Field Operating Agencies will likely request authority to convert documents under these same file numbers to microform in the future. Under the provisions of Subpart 101-11.506-1, FPMR, request authorization dispose of the original records after they have been converted to microform. Further request approval of the disposition standard on the attached page for these two file numbers. The proposed disposition standards provide for both the original records and microforms. If these disposition standards are approved, we will publish them in the AR 340-10-15.</p> <p>a. The records described on this form will be microfilmed in accordance with the standards set for in 41 CFR 101-11.506.</p> <p>b. The original silver halide or duplicate silver halide microform and one diazo or vesicular copy will be retained to the Federal Archives and Records Center after the necessary quality checks have been performed and the microfilm has been verified for completeness and accuracy.</p>		

10 Aug

Copy to NAM, NAK, NWBR
ARRS 300 [unclear] 13 SC

STANDARD FORM 115
OFFICE OF THE ARCHIVES
FPMR (41 CFR) 101-11.506-1

1513-02 Climatological data files. Data pertaining to precipitation, evaporation, transpiration, wind velocity, frost, ice, snow, and other climatological data compiled in connection with flood and storm studies; weather bulletins; and comparable data including environmental research and cryogenics.

Notes: These records currently are unscheduled. They are being appraised by records center personnel in accordance with NS79-193.

A. OGE: Destroy when superseded or obsolete.

B. Field offices not converting data to microform: ~~Permanent~~. Retire after reference needs have been exhausted or sufficiently minimized.

C. Field offices converting data to microform under an approved MICRODIS: *Disposition not approved.*

1. Original documents: ~~unscheduled~~ ~~readable~~: Destroy after verification that the microform meets prescribed quality standards and that the microform is an adequate substitute for the original documents or information.

2. Original silver halide, or duplicate silver halide, microform and one diazo or vesicular copy: ~~Permanent~~. *Disposition not approved.*

3. Other microform copies: Destroy when no longer needed for current operations.

1514-09 Storm study files. Studies of storms of major flood producing potential. Included are preliminary and final storm studies and related correspondence.

Notes: These records currently are unscheduled. They are being appraised by records center personnel in accordance with NS79-193.

A. Offices not converting data to microform: 1. Preliminary studies: Destroy upon completion of a final study.

2. Final studies: ~~Permanent~~. Retire upon discontinuance of the function.

B. Offices converting data to microform under an approved MICRODIS: *Disposition not approved.*

1. Original documents: ~~unscheduled~~ ~~readable~~: Destroy after verification that the microform meets prescribed quality standards and that the microform is an adequate substitute for the original documents or information.

2. Original silver halide, or duplicate silver halide, microform and one diazo or vesicular copy: ~~Permanent~~. *Disposition not approved.*

3. Other microform copies: Destroy when no longer needed for current operations.

changes made per conversation with Phil Burnham 8/14/80

APPRAISAL REPORT ON RECORDS DISPOSITION REQUEST

JOB NUMBER

NGX-AL-79-75

SECTION I - ACTION TAKEN

1. APPROVED FOR DISPOSAL. The records described under all items of the schedule, except those that may be listed in blocks 2, 3, and 4 of this section, are disposed because they do not have sufficient value for purposes of historical or other research, functional documentation, or the protection of individual rights to warrant permanent retention by the Federal Government.

GENERAL ACCOUNTING OFFICE CONCURRENCE IS NOT NECESSARY IS NECESSARY AND HAS BEEN OBTAINED.

2. APPROVED FOR PERMANENT RETENTION. The records described under the following item or items have been appraised by the National Archives and Records Service (NARS) and are designated for permanent retention by the Federal Government. The agency will enter these records to NARS as specified in the schedule.

3. DISPOSITION NOT APPROVED. The records described under the following item or items are not approved for disposition. See Section III of this form for explanation.

PN 1513-02B & PN 1513-020(2) & PN 1514-09A(2) & PN 1514-09B(2)

4. WITHDRAWN. The records described under the following item or items have been withdrawn at the request of the agency.

SECTION II - RECOMMENDATION/CONCURRENCES

	TITLE	SIGNATURE	DATE
APPRAISAL	APPRaiser	<i>Ronald W. Nelson</i>	1-4-80
	DIRECTOR, RECORDS DISPOSITION DIVISION	<i>John W. ...</i>	1/9/80
	Director, MFR	<i>Walter ...</i>	1-25-80
CONCURRENCES	Director, MFR	<i>Charles Dallon</i>	JAN 17 1980
	MFR	<i>Charles South</i>	1-30-80

SECTION III - APPRAISER'S COMMENTS

Records listed in Section I(3) of this report will be appraised by personnel at our San Bruno records center in accordance with N79-193.