

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO.	
NCL-AU-83-15	
DATE RECEIVED	
3/17/83	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
4-20-83	<i>Paul M. Vane</i>
Date	Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Department of the Army

2. MAJOR SUBDIVISION
The Adjutant General's Office

3. MINOR SUBDIVISION
Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER
Gerre Turney

5. TEL. EXT.
325-6044

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
9 Mar 83	<i>John Henry Hatcher</i> JOHN HENRY HATCHER, PhD	Acting Chief, Records Management Division

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p>Climatological data files. (FN 1513-02) Files include data pertaining to: a. Precipitation, evaporation, transpiration, wind velocity, frost, ice, snow, and other climatological data compiled in connection with flood and storm studies. b. Weather bulletins; and c. Comparable data including environmental research and cryogenics.</p> <p>A. Disposition: Offices not converting data to microform: <ol style="list-style-type: none"> Records predating 1873: Permanent. <i>offer NARS immediately.</i> Records dated 1873 or later: Destroy when no longer needed for current operations. </p> <p>B. Offices converting data to microform under an approved MICRODIS: <ol style="list-style-type: none"> Original documents: Destroy after verification that the microform meets prescribed quality standards and that the microform is an adequate substitute for the original documents. Microforms: <i>(a)</i> Records predating 1873: Permanent. In coordination with DAAG-AMR-P, offer one silver halide set and one diazo or vesicular copy to the National Archives <i>upon completion of filming and satisfactory completion of all quality checks;</i> <i>(b)</i> Other microform sets: Destroy when no longer needed for current operations. </p> <p>JUSTIFICATION: The evaluation of these files was initiated in accordance with the NARS permanent files review</p>	NCL-AU-79-75	2

115-107

Agency sent out by DMW 6/11/83

All centers sent out by DMW 6/2/83.

83-14

Mass data change sheet Attached

NNM + NNB WAS sent out 6/8/83 by DMW.

Request for Records Disposition Authority—Continuation

JOB NO.

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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>Further, NARS concluded that climatological files predating 1873 should be retained permanently. Files postdating 1873 should be marked for eventual disposal. This is former NARS Job #NCl-AU-78-32.</p>		