

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE ARMY

2 MAJOR SUBDIVISION
Office of The Adjutant General

3 MINOR SUBDIVISION
Records Management Division

4 NAME OF PERSON WITH WHOM TO CONFER
John G. Vos

5 TEL EXT
325-6044

LEAVE BLANK	
JOB NO	NCI-AU-83-23
DATE RECEIVED	5/10/83
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
<i>May 16 83</i> <small>Date</small>	<i>[Signature]</i> <small>Archivist of the United States</small>

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal

B Request for disposal after a specified period of time or request for permanent retention.

C DATE 20 APR 1983	D SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>	E TITLE JOHN HENRY HATCHER, Ph.D. Archivist of the Army
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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1.	<p><u>AR 340-18-7, Military Personnel Files</u></p> <p><u>File # 704-10, Recruiter Malpractice Investigation Files</u></p> <p>Change disposition, as presently reads "Destroy 3 years after last action," to read:</p> <p>a. Region recruiting commands and districts: Destroy 2 years after last action.</p> <p>b. HQ, US Army Recruiting Command: Destroy 3 years after last action.</p> <p>These investigations are usually generated by HQ, US Army Recruiting Command based on allegations received. An investigating officer is appointed at the Headquarters level and conducts an investigation; if warranted, action on the findings is taken at the District and/or Region level.</p> <p>The file of record is maintained by the Headquarters; the records pertaining to the allegation and subsequent investigation which are kept at the District and Region levels are not complete case files, reflecting only their involvement in the case. There is no reference purpose served at the District or Region level by retaining these records longer than 2 years after case closure.</p>		2

#83-21

Mass Data Change sheet NOT Required.

Agency sent w/1 by DMW.