

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO.

UCI-AU-83-27

DATE RECEIVED

3/10/83

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved, except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

29 SEP 1983

Date

John Henry Hatcher
Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

Department of the Army

2. MAJOR SUBDIVISION

The Adjutant General's Office

3. MINOR SUBDIVISION

Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

Gerre Turney

5. TEL. EXT.

325-6044

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE

20 Apr 83

D. SIGNATURE OF AGENCY REPRESENTATIVE

John Henry Hatcher
DR. JOHN HENRY HATCHER

E. TITLE

Archivist of the Army

7. ITEM NO.

1

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

Trophy firearm and registration files. (FN 511-03). Documents gathered on the retention and registration of firearms secured by persons during armed conflicts. Included are--

- a. Retention authorizations
- b. Registrations forms
- c. Directly related correspondence.

DISPOSITION: Offices performing Army-wide responsibility: Permanent. Cut off on cessation of hostilities. Destroy after 56 years.
Other offices: Destroy after 3 years.

BACKGROUND: These files relate to military police and civilian guard activities concerned with the protection and security of installations. Files are gathered in the US Army Military Police Operations Agency. The prescribing directive is AR 608-4. Estimated volume on hand is 6 linear inches with an anticipated annual increase of one-half inch. Request approval for permanent retention under the permanent files review.

changes made per conversation with Ms. Turney of TA60 on 9/27/83

9. SAMPLE OR JOB NO.

10. ACTION TAKEN

115-107

Agency & NUM sent 10/13/83 by DMW. # 83-32

STANDARD FORM 115
Revised April, 1975
Prescribed by General Services Administration
GSA FPMR (41 CFR) 101-11.4

Mass Data Change Sheet Not Needed

APPRAISAL REPORT ON RECORDS DISPOSITION REQUEST

JOB NUMBER
 NC1-AU-83-27

SECTION I - ACTION TAKEN

1. **APPROVED FOR DISPOSAL:** The records described under all items of the schedule, except those that may be listed in blocks 2, 3, and 4 of this section, are disposable because they do not have sufficient value for purposes of historical or other research, functional documentation, or the protection of individual rights to warrant permanent retention by the Federal Government.

GENERAL ACCOUNTING OFFICE CONCURRENCE IS NOT NECESSARY IS NECESSARY AND HAS BEEN OBTAINED.

2. **APPROVED FOR PERMANENT RETENTION:** The records described under the following item or items have been appraised by the National Archives and Records Service (NARS) and are designated for permanent retention by the Federal Government. The agency will offer these records to NARS as specified in the schedule.

3. **DISPOSITION NOT APPROVED:** The records described under the following item or items are not approved for disposition. See Section III of this form for explanation.

4. **WITHDRAWN:** The records described under the following item or items have been withdrawn at the request of the agency.

SECTION II - RECOMMENDATION/CONCURRENCES

| | TITLE | SIGNATURE | DATE |
|--------------|----------------------------------------|--------------------------|---------|
| APPRAISAL | APPRaiser | <i>James Nelson</i> | 9/28/83 |
| | DIRECTOR, RECORDS DISPOSITION DIVISION | <i>Raymond A. Morley</i> | 9/28/83 |
| CONCURRENCES | NNM | <i>Sam Rye</i> | 9/29/83 |
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SECTION III - APPRAISER'S COMMENTS

This series does not warrant permanent retention because it consists merely of registration forms and similar documents pertaining to weapons acquired as souvenirs by US personnel during wartime. Long term retention is appropriate in order to provide an audit trail for weapons used in crimes.

James Nelson (Appraiser) / Raymond A. Morley (Director)