

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO. NCI-AU-83-28	
DATE RECEIVED 5/10/83	
NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10. Approval of permanent retention of records is granted. July 10, 1984 Date Archivist of the United States	

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Department of the Army

2. MAJOR SUBDIVISION
The Adjutant General's Office

3. MINOR SUBDIVISION
Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER.
Gerre Turney

5. TEL. EXT.
325-6044

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 19 Apr 83	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>John Henry Hatcher</i>	E. TITLE Archivist of the Army
	DR. JOHN HENRY HATCHER	

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p>Industrial Information security files. (FN 506-13). Documents on the protection of classified information in the possession of industry, including documents on the issuance of clearance certificates, and related papers.</p> <p>DISPOSITION: Permanent.</p> <p>BACKGROUND: The Director of the Defense Investigative Service (DIS) administers this program under the provisions of Industrial Security Regulation (ISR), DOD Instruction 5220-22-R; assumes security cognizance for all contractors and industrial facilities according to the provisions of ISR; informs ACSI of significant aspects of the program. In turn, Assistant Chief of Staff for Intelligence (ACSI), is the implementing agent for the program throughout the Army. ACSI coordinates policies outlined in this regulation with the office of the DIS Director and other military departments; insure that standardization of the program is maintained throughout the Army. Current estimated volume is 3 cuft and anticipated annual increase is 4 cuft.</p> <p>Request for approval under the permanent files review.</p> <p><i>Cy to Agency, NINA, NNB, 7-10-84, ZCF.</i></p>		1

#83-29

APPRAISAL REPORT ON RECORDS DISPOSITION REQUEST

JOB NUMBER
NC1-AU-83-28

SECTION I - ACTION TAKEN

1. **APPROVED FOR DISPOSAL:** The records described under all items of the schedule, except those that may be listed in blocks 2, 3, and 4 of this section, are disposable because they do not have sufficient value for purposes of historical or other research, functional documentation, or the protection of individual rights to warrant permanent retention by the Federal Government.

GENERAL ACCOUNTING OFFICE CONCURRENCE IS NOT NECESSARY IS NECESSARY AND HAS BEEN OBTAINED.

2. **APPROVED FOR PERMANENT RETENTION:** The records described under the following item or items have been appraised by the National Archives and Records Service (NARS) and are designated for permanent retention by the Federal Government. The agency will offer these records to NARS as specified in the schedule.

Industrial Information Security Files(FN 506-13).

3. **DISPOSITION NOT APPROVED:** The records described under the following item or items are not approved for disposition. See Section III of this form for explanation.

4. **WITHDRAWN:** The records described under the following item or items have been withdrawn at the request of the agency.

SECTION II - RECOMMENDATION/CONCURRENCES

	TITLE	SIGNATURE	DATE
APPRAISAL	APPRAISER	<i>K.C. Tague</i>	6-25-84
	DIRECTOR, RECORDS DISPOSITION DIVISION	<i>Raymond A. Moley</i>	6/25/84
CONCURRENCES	Director, Military Archives Division	<i>Garry Ryan</i>	7/6/84

SECTION III - APPRAISER'S COMMENTS

In the attached SF115, Request for Records Disposition Authority, the Department of the Army proposes permanent retention of Industrial Information Security Files (FN506-13).

Records created under this FN are maintained at the Assistant Chief of Staff Intelligence(ACSI)and pertain to ACSI coordination of industrial security policy and standards with the Defense Investigative Service(DIS)and to the assurance of standardization of the industrial security program throughout the Army. Volume is small.

These files document the evolution of policy and procedure created at the highest levels of ACSI and DIS which cover a substantive security program and as such warrant continued preservation.

Recommend approval.