REQUEST FOR RECORDS DISPOSITION AUTHORITY  
(See instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)  
Department of the Army

2. MAJOR SUBDIVISION  
The Adjutant General's Office

3. MINOR SUBDIVISION  
Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER  
Gerre Turney  
S. TEL.EXT 325-6044

6. CERTIFICATE OF AGENCY REPRESENTATIVE  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.  
☒ B Request for disposal after a specified period of time or request for permanent retention.

C. DATE  
19 Apr 83

E. TITLE  
Archivist of the Army

7. ITEM NO.  
8. DESCRIPTION OF ITEM  
(With Inclusive Dates or Retention Periods)  

1 Industrial Information security files. (FN 506-13).  
Documents on the protection of classified information in the possession of industry, including documents on the issuance of clearance certificates, and related papers.

DISPOSITION: Permanent.

BACKGROUND: The Director of the Defense Investigative Service (DIS) administers this program under the provisions of Industrial Security Regulation (ISR), DOD Instruction 5220-22-R; assumes security cognizance for all contractors and industrial facilities according to the provisions of ISR; informs ACSI of significant aspects of the program.  
In turn, Assistant Chief of Staff for Intelligence (ACSI), is the implementing agent for the program throughout the Army. ACSI coordinates policies outlined in this regulation with the office of the DIS Director and other military departments; insure that standardization of the program is maintained throughout the Army. Current estimated volume is 3 cu ft and anticipated annual increase is 4 cu ft.  

Request for approval under the permanent files review.

MASS DATA CHANGE SHEET NOT REQUIRED

#83-29
SECTION I - ACTION TAKEN

☐ 1. APPROVED FOR DISPOSAL: The records described under all items of the schedule, except those that may be listed in blocks 2, 3, and 4 of this section, are disposable because they do not have sufficient value for purposes of historical or other research, functional documentation, or the protection of individual rights to warrant permanent retention by the Federal Government.

☐ 2. APPROVED FOR PERMANENT RETENTION: The records described under the following item or items have been appraised by the National Archives and Records Service (NARS) and are designated for permanent retention by the Federal Government. The agency will offer these records to NARS as specified in the schedule.

Industrial Information Security Files (FN 506-13).

☐ 3. DISPOSITION NOT APPROVED: The records described under the following item or items are not approved for disposition. See Section III of this form for explanation.

☐ 4. WITHDRAWN: The records described under the following item or items have been withdrawn at the request of the agency.

SECTION II - RECOMMENDATION/CONCURRENCES

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<td>[Signature]</td>
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<tr>
<td>DIRECTOR, RECORDS DISPOSITION DIVISION</td>
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<tr>
<td>Director, Military Archives Division</td>
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SECTION III - APPRAISER'S COMMENTS

In the attached SF115, Request for Records Disposition Authority, the Department of the Army proposes permanent retention of Industrial Information Security Files (FN506-13).

Records created under this FN are maintained at the Assistant Chief of Staff Intelligence (ACSI) and pertain to ACSI coordination of industrial security policy and standards with the Defense Investigative Service (DIS) and to the assurance of standardization of the industrial security program throughout the Army. Volume is small.

These files document the evolution of policy and procedure created at the highest levels of ACSI and DIS which cover a substantive security program and as such warrant continued preservation.

Recommend approval.