

REQUEST FOR RECORD DISPOSITION AUTHORITY
(See Instructions on reverse)

| | |
|---|--------------------|
| LEAVE BLANK | |
| JOB NO | NCI-AU-83-43 |
| DATE RECEIVED | 7/14/83 |
| NOTIFICATION TO AGENCY | |
| In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10 | |
| Date | 29 SEP 1983 |
| Archivist of the United States | <i>[Signature]</i> |

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (AGENCY OR ESTABLISHMENT)

Department of the Army
2 MAJOR SUBDIVISION

The Adjutant General's Office
3 MINOR SUBDIVISION

Records Management Division
4 NAME OF PERSON WITH WHOM TO CONFER

Gerre Turney
6 CERTIFICATE OF AGENCY REPRESENTATIVE

5. TEL EXT

325-6044

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

| | | |
|-----------|--|-----------------------|
| C DATE | D SIGNATURE OF AGENCY REPRESENTATIVE | E TITLE |
| 31 May 83 | <i>[Signature]</i> DR. JOHN HENRY HATCHER | Archivist of the Army |

| 7 ITEM NO | 8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods) | 9. SAMPLE OR JOB NO | 10 ACTION TAKEN |
|-----------|---|---------------------|-----------------|
| 1 | <p>Claim journal and index files. (FN 403-02). Documents used for recording pertinent information on each event on an actual or possible claim, and cross-indexes of incidents entered in the claims journal. <i>Destroy after 56 years.</i></p> <p>DISPOSITION: OTJAG: Permanent. Out off in 5 year blocks. Offices of claims officers and judge advocates in charge of administering the claims: Destroy after 10 years in CFA. Other offices: Destroy after 5 years.</p> <p>BACKGROUND: These files relate to the investigation of accidents which may result in claims in favor of or against the Government, and the subsequent processing and settlement of claims. They are gathered according to AR 27-20, AR 65-1, and AR 230-16. They are gathered in the claims office and these files are the sole source documents for information required in answering Congressional and other inquiries. Also, this service is often asked to provide information for use in preparing Department of the Army comments on private relief legislation relating to claims denied or paid in part many years ago. The retention of these cards is necessary for the protection of the financial interests of the Government. There are approximately 28 lin ft on hand with a projected increase of 5 cuft. Request approval for permanent retention under the permanent files review program.</p> | NCI-44-78-25 | |

115-107

STANDARD FORM 115
Revised April, 1975
Prescribed by General Services Administration
FPMR (41 CFR) 101-11.4

*Change made with approval of MS. Turney 9/25/27/83
Agency sent 10-13-83 by DMW. MASS Data Change Sheet NOT NOTED*

APPRAISAL REPORT ON RECORDS DISPOSITION REQUEST

JOB NUMBER
NCL-AU-83-43

SECTION I - ACTION TAKEN

1. APPROVED FOR DISPOSAL. The records described under all items of the schedule, except those that may be listed in blocks 2, 3, and 4 of this section, are disposable because they do not have sufficient value for purposes of historical or other research, functional documentation, or the protection of individual rights to warrant permanent retention by the Federal Government.

GENERAL ACCOUNTING OFFICE CONCURRENCE IS NOT NECESSARY IS NECESSARY AND HAS BEEN OBTAINED

2. APPROVED FOR PERMANENT RETENTION. The records described under the following item or items have been appraised by the National Archives and Records Service (NARS) and are designated for permanent retention by the Federal Government. The agency will offer these records to NARS as specified in the schedule.

3. DISPOSITION NOT APPROVED. The records described under the following item or items are not approved for disposition. See Section III of this form for explanation.

4. WITHDRAWN: The records described under the following item or items have been withdrawn at the request of the agency.

SECTION II - RECOMMENDATION/CONCURRENCES

| | TITLE | SIGNATURE | DATE |
|--------------|--|-------------------------|---------|
| APPRAISAL | APPRAISER | <i>Gene Nelson</i> | 9/28/83 |
| | DIRECTOR, RECORDS DISPOSITION DIVISION | <i>Raymond A. Moley</i> | 9/28/83 |
| CONCURRENCES | | | |
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SECTION III - APPRAISER'S COMMENTS

These records, which consist of indexes and journals containing summary information concerning claims filed against the Army, were appraised as temporary in Disposition Job NCL-AU-78-25. Accordingly, this action, which schedules these records for eventual disposal, does not require NARS concurrence.