

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	NCI-AU-83-46
DATE RECEIVED	7/20/83
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
7-21-83 <i>Date</i>	<i>John Henry Hatcher</i> <i>Archivist of the United States</i>

TO **GENERAL SERVICES ADMINISTRATION,**
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE ARMY

2 MAJOR SUBDIVISION
Office of The Adjutant General

3 MINOR SUBDIVISION
Records Management Division

4 NAME OF PERSON WITH WHOM TO CONFER
John G. Vos

5 TEL EXT
325-6044

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

A Request for immediate disposal

B Request for disposal after a specified period of time or request for permanent retention.

C DATE 12 JUL 1983	D SIGNATURE OF AGENCY REPRESENTATIVE <i>John Henry Hatcher</i>	E TITLE JOHN HENRY HATCHER, Ph.D. Archivist of the Army
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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1.	<p><u>File Number</u> 1003-05, AR 340-18-10</p> <p><u>Title:</u> Reserve Unit Attendance Files</p> <p><u>Description:</u> Documents reflecting attendance of members of reserve component units and activities during training or drill periods. Included are original DA Forms 1379, and necessary supporting documents, reflecting attendance and other data of the members. Any data vital to retirement points credit, shown on the unit reference copy of DA Form 1379, will be entered on original DA Form 1379. Form will be folded lengthwise and placed in letter-size folders. Copies of these documents are also accumulated by CONUSA and oversea command reserve component offices and certain data processing activities.</p> <p><u>Disposition:</u> Record set -- destroy after 100 years. Cut off annually and transfer to the organization designated by the CONUSA commander or major oversea commander. Transfer to US Army Reserve Components Personnel and Administration Center after 1 year.</p> <p><u>Background:</u> As a result of the permanent files review, the retention of these records was reduced from</p>	<p>NCI-AU-79-34</p> <p>NCI-AU-78-89</p>	

115-107

No More Data Change Required

lckp & Agency sent 8-3-83 by DMW.

STANDARD FORM 115
Revised April, 1975
Prescribed by General Services Administration
FPMR (41 CFR) 101-11.4

Request for Records Disposition Authority - Continuation

JOB NO

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2 of 2

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
	<p>"permanent" to "destroy after 50 years". However, experience since the time of that action has shown that 50 years is insufficient to protect the rights and interests of the individual reserve member, and to serve the reference and research needs of the Army.</p> <p>These records are not only used to certify personnel for retired pay at age 60; they are also used to respond to inquiries from individuals already receiving retired pay well beyond age 60.</p> <p>PL 95-397, Reserve Components Survivor Benefit Plan, dated 30 September 1978 provides for reserve component members who are eligible, to receive retired pay at age 60, to name a spouse, child, or other person with insurable interest as beneficiary. The beneficiary could easily be someone many years junior to the service member (50 years would not be unusual). Since there is no statute of limitation as to when inquiries can be submitted concerning retired pay benefits, it is conceivable that there would be a need to research these records 100 years after their creation, just for the retired pay benefit issues alone.</p> <p>It is important to note that the benefits afforded by PL 95-397 did not exist at the time these records were identified by the Archivist as lacking in permanent value.</p> <p>As a matter of added (incidental) interest, USA RCPAC is now microfilming these records; the difference in storage requirements for a 100-year collection is that in paper, 16,000 square feet of floor space would be needed. In microform, the collection will occupy about 20 square feet of floor space.</p>		

APPRAISAL REPORT ON RECORDS DISPOSITION REQUEST

JOB NUMBER
NC1-AU-83-46

SECTION I - ACTION TAKEN

1 **APPROVED FOR DISPOSAL.** The records described under all items of the schedule, except those that may be listed in blocks 2, 3, and 4 of this section, are disposable because they do not have sufficient value for purposes of historical or other research, functional documentation, or the protection of individual rights to warrant permanent retention by the Federal Government.

GENERAL ACCOUNTING OFFICE CONCURRENCE IS NOT NECESSARY IS NECESSARY AND HAS BEEN OBTAINED

2 **APPROVED FOR PERMANENT RETENTION.** The records described under the following item or items have been appraised by the National Archives and Records Service (NARS) and are designated for permanent retention by the Federal Government. The agency will offer these records to NARS as specified in the schedule.

3 **DISPOSITION NOT APPROVED.** The records described under the following item or items are not approved for disposition. See Section III of this form for explanation.

4 **WITHDRAWN.** The records described under the following item or items have been withdrawn at the request of the agency.

SECTION II - RECOMMENDATION/CONCURRENCES

	TITLE	SIGNATURE	DATE
APPRAISAL	APPRAISER	<i>J. Wallace</i>	2/20/83
	DIRECTOR, RECORDS DISPOSITION DIVISION	<i>Jean E. Keeting, Acting</i>	7/20/83
CONCURRENCES			

SECTION III - APPRAISER'S COMMENTS

In this disposition request, Army is proposing to increase the retention period for its Reserve Unit Attendance Files (FN 1003-05) from the current 50 years to 100. This change is based on anticipated reference need as well as a change in the pertinent law. These records are the key source of certifying reservists for retirement pay at age 60 and in providing benefits to their heirs. The records, which are maintained at RCPAC, total around 7,500 cubic feet in volume; they are now being micro-filmed (per NC1-AU-78-89) and the hardcopy destroyed. I recommend approval. NNM's concurrence is not required.