

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

TO **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)

Department of the Army

2 MAJOR SUBDIVISION

The Adjutant General Center

3 MINOR SUBDIVISION

Records Management Division

4 NAME OF PERSON WITH WHOM TO CONFER

Jean Carson

5 TEL EXT

325-6044

JOB NO

NCI-AU-83-53

DATE RECEIVED

8/22/83

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

6/30/83 *[Signature]*  
Date / Archivist of the United States

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

**A** Request for immediate disposal

**B** Request for disposal after a specified period of time or request for permanent retention

C DATE

3 Aug 83

D SIGNATURE OF AGENCY REPRESENTATIVE

*[Signature]*  
JOHN HENRY HATCHER, Ph.D

E TITLE

ARCHIVIST OF THE ARMY

7 ITEM NO

8 DESCRIPTION OF ITEM  
(With Inclusive Dates or Retention Periods)

9 SAMPLE OR  
JOB NO

10 ACTION TAKEN

AR 340-18-9

File No. 917-11 (Tumor Registry Files). Documents reflecting an established diagnosis of malignant neoplasm. Included are related ledgers, reports, and chronological accounts of patient's case, therapy, laboratory data, tumor board recommendations, and autopsy protocol.

PROPOSED DISPOSITION: Destroy when determined to be of no further value for historical, research, educational or consultative purposes. (Do NOT transfer to Federal Records Centers).

BACKGROUND: The tri-service central repository for tumor records (Brooks AFB, TX) has been deactivated. Disposition instructions for this files series requires updating to reflect current Army retention requirements. Tumor registries are presently maintained by Army medical facilities conducting cancer programs, in accordance with requirements of the JCAH (Joint Commission on Accreditation of Hospitals).

1 item

115-107

Mass Data Change work - #83-50 sheet unnecessary (records not to be transferred to FRCs).

NNM + Agency sent 11-9-83 by DMW.

APPRAISAL REPORT ON RECORDS DISPOSITION REQUEST

JOB NUMBER  
NCL-AU-83-53

SECTION I - ACTION TAKEN

1 APPROVED FOR DISPOSAL The records described under all items of the schedule, except those that may be listed in blocks 2, 3, and 4 of this section, are disposable because they do not have sufficient value for purposes of historical or other research, functional documentation, or the protection of individual rights to warrant permanent retention by the Federal Government

GENERAL ACCOUNTING OFFICE CONCURRENCE  IS NOT NECESSARY  IS NECESSARY AND HAS BEEN OBTAINED

2 APPROVED FOR PERMANENT RETENTION The records described under the following item or items have been appraised by the National Archives and Records Service (NARS) and are designated for permanent retention by the Federal Government. The agency will offer these records to NARS as specified in the schedule

3 DISPOSITION NOT APPROVED The records described under the following item or items are not approved for disposition. See Section III of this form for explanation

4 WITHDRAWN The records described under the following item or items have been withdrawn at the request of the agency

SECTION II - RECOMMENDATION/CONCURRENCES

	TITLE	SIGNATURE	DATE
APPRAISAL	APPRaiser	<i>Robert W. [Signature]</i>	Sept. 27, 1983
	DIRECTOR, RECORDS DISPOSITION DIVISION	<i>Raymond [Signature]</i>	9/27/83
CONCURRENCES	<i>Acting</i> NNM	<i>Richard J. [Signature]</i>	10/25/83

SECTION III - APPRAISER'S COMMENTS

By a letter of March 30, 1978, NCD advised the Army that its disposition for File Number 217-11 (Tumor registry file) was unscheduled and would need the Archivist's approval. NCL-AU-83-53 is the Army's request to schedule that series.

Because of the continuing importance of these records--mostly accounts of the diagnosis and treatment of tumors--to medical science and individual physicians, military medical staffs cannot put a disposal date on these records. Yet that same importance requires that the records be kept available for frequent and easy consultation. Thus the Army proposes that the records be kept at military medical facilities--not retired to FRCs--until military medical staffs determine that the records are disposable.

As specific case files eventually will lose their value to the Army (or any others) in documenting diagnosis and treatment or in furnishing material for research about tumors, the non-archival series does not possess permanent scientific, legal, or value, though the proposed disposition does satisfy the Army's needs. I therefore recommend that NCL-AU-83-53 be approved.