

REQUEST FOR RECORDS DISPOSITION AUTHORITY
 (See Instructions on reverse)

LEAVE BLANK	
JOB NO	NCI-AD-84-14
DATE RECEIVED	1/16/84
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
7-16-84 Date	<i>John Henry Hatcher</i> Archivist of the United States

TO **GENERAL SERVICES ADMINISTRATION,
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)
 Department of the Army

2 MAJOR SUBDIVISION
 The Adjutant General's Office

3 MINOR SUBDIVISION
 Records Management Division

4 NAME OF PERSON WITH WHOM TO CONFER
 Cliff Jones

5 TEL EXT
 325-0313

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

A Request for immediate disposal

B Request for disposal after a specified period of time or request for permanent retention.

C DATE 5 JAN 1984	D SIGNATURE OF AGENCY REPRESENTATIVE <i>John Henry Hatcher</i>	E TITLE Archivist of the Army
	JOHN HENRY HATCHER, Ph.D	

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1	<p>File Number 1307-29 International Professional (Scientists and Engineers) Exchange Program files.</p> <p><u>BACKGROUND:</u> This file number is one of ten file numbers developed by the Army to replace twenty eight file numbers under subfunctional category 1307 International Research, Development and Standardization Files.</p> <p>1307-29 International Professional (Scientists and Engineers) Exchange Program files.</p> <p><u>DESCRIPTION:</u> Documents relating to the exchange of foreign and US professional personnel for research, development, test, and evaluation (RDTE) assignments. Included are--</p> <ul style="list-style-type: none"> a. Assignment coordinations. b. Resumes. c. Performance evaluations. d. Similar information. <p><i>Changes made with Army concurrence</i></p>		

Request for Records Disposition Authority - Continuation		JOB NO	PAGE OF 2 2
7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1	<p><u>DISPOSITION:</u></p> <p>a. Office performing Army-wide responsibility: Destroy after 20 years.</p> <p>b. Other offices: Destroy after 5 years.</p> <p>1. Records relating to overall policies and procedures, including overall aspects of specific country programs -- Permanent. Destroy after 20 years.</p> <p>2. Records relating to specific personnel -- Destroy after 20 years.</p> <p>Annual accumulation of permanent records is 1 foot.</p>		

APPRAISAL REPORT ON RECORDS DISPOSITION REQUEST

JOB NUMBER

NCL-AU-84-14

SECTION I - ACTION TAKEN

1 APPROVED FOR DISPOSAL The records described under all items of the schedule, except those that may be listed in blocks 2, 3, and 4 of this section, are disposable because they do not have sufficient value for purposes of historical or other research, functional documentation, or the protection of individual rights to warrant permanent retention by the Federal Government

GENERAL ACCOUNTING OFFICE CONCURRENCE IS NOT NECESSARY IS NECESSARY AND HAS BEEN OBTAINED

2 APPROVED FOR PERMANENT RETENTION The records described under the following item or items have been appraised by the National Archives and Records Service (NARS) and are designated for permanent retention by the Federal Government. The agency will offer these records to NARS as specified in the schedule

Item 1a(1)

3. DISPOSITION NOT APPROVED. The records described under the following item or items are not approved for disposition. See Section III of this form for explanation

4 WITHDRAWN The records described under the following item or items have been withdrawn at the request of the agency

SECTION II - RECOMMENDATION/CONCURRENCES

	TITLE	SIGNATURE	DATE
APPRAISAL	APPRAISER	<i>James North</i>	5/29/84
	DIRECTOR, RECORDS DISPOSITION DIVISION	<i>Raymond A. Woodley</i>	5/31/84
CONCURRENCES	NNM	<i>Samuel P. Ryan</i>	7-15-84

SECTION III - APPRAISER'S COMMENTS

This job provides for the permanent retention of records relating to programs under which US technical personnel work in foreign facilities and foreign personnel work in Army facilities. This job calls for the retention of overall program documentation in high echelon offices while records concerning specific personnel will be destroyed, such as resumes, performance evaluations, and similar material.