

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)
Department of the Army

2 MAJOR SUBDIVISION
The Adjutant General's Office

3 MINOR SUBDIVISION
Records Management Division

4 NAME OF PERSON WITH WHOM TO CONFER

Cliff Jones

5 TEL EXT

325-0313

LEAVE BLANK	
JOB NO NCI-AU-84-21	
DATE RECEIVED 1/16/84	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
7-16-84 Date	<i>[Signature]</i> Archivist of the United States

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

A Request for immediate disposal

B Request for disposal after a specified period of time or request for permanent retention.

C DATE 5 JAN 1984	D SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>	E TITLE Archivist of the Army
JOHN HENRY HATCHER, Ph.D		

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1	<p>File Number 1307-02 International meeting files.</p> <p><u>BACKGROUND:</u> This file number is one of ten file numbers developed by the Army to replace twenty eight file numbers under subfunctional category 1307 International Research, Development and Standardization Files. Arrangement - Chrono/Alphabetical Volume of records accumulated annually (cubic feet) - 10 5 Total volume to date (cubic feet) - 58 Offer to NARS after 20 years.</p> <p>1307-02 International meeting files</p> <p><u>DESCRIPTION:</u> Documents relating to the meetings of international working groups, committees, and panels which foster standardization, interoperability, and cooperative research and development. Included are--</p> <ul style="list-style-type: none"> a. Proposals. b. Coordinating actions. c. Agendas. d. Minutes of meetings. e. Position paper. 		

Army JNNM copies #84-10 sent 7/20/84

Request for Records Disposition Authority—Continuation		JOB NO	PAGE OF 2 2
7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1	<p>f. Corrections to final meeting report. g. Trip report. h. Similar information.</p> <p><u>DISPOSITION:</u></p> <p>a. Office performing Army-wide or major command-wide responsibility: Permanent. Cutoff when no longer needed for current operations.</p> <p>b. Other offices: Destroy when no longer needed for current operations.</p>		