

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO NC1-AU-84-23	
DATE RECEIVED 1 February 1984	
NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposal request including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
<i>Mar 6 / 1984</i> Date	<i>[Signature]</i> Archivist of the United States

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE ARMY

2 MAJOR SUBDIVISION
THE ADJUTANT GENERAL'S OFFICE

3 MINOR SUBDIVISION
RECORDS MANAGEMENT DIVISION

4 NAME OF PERSON WITH WHOM TO CONFER

5 TEL EXT
325-6044

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent / retention

C DATE 25 JAN 1984	D SIGNATURE OF AGENCY REPRESENTATIVE <i>John Henry Hatcher</i>	E TITLE JOHN HENRY HATCHER, PHD Chief, Records Management Division Archivist of the Army
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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1.	OFFICIAL MILITARY PERSONNEL FOLDER FILES (FN 708-02, AR 340-18-7). Basic documents relating to the career of each military member of the Army. During service, this file provides basic documentation for Headquarters, Department of the Army. After separation, it is used to document service, primarily in connection with obtaining service-related benefits. Documents placed in this file are limited to those authorized for filing therein by Department of the Army directives. The individual's efficiency file folder is included. <u>Disposition:</u> Offer to the National Archives 75 years after separation of individual. The National Archives, after consultation with the Department of the Army, genealogists, historians, social scientists, and other interested parties, will then determine the disposition of the records based on any continuing administrative needs and their archival value. Records, if any, not selected for permanent retention by the Archives will be disposed of.	NC1-AU-26-14	1 item

APPRAISAL REPORT ON RECORDS DISPOSITION REQUEST

JOB NUMBER

NC1-AU-84-23

SECTION I - ACTION TAKEN

1 **APPROVED FOR DISPOSAL.** The records described under all items of the schedule, except those that may be listed in blocks 2, 3, and 4 of this section, are disposable because they do not have sufficient value for purposes of historical or other research, functional documentation, or the protection of individual rights to warrant permanent retention by the Federal Government

SEE SECTION III

GENERAL ACCOUNTING OFFICE CONCURRENCE IS NOT NECESSARY IS NECESSARY AND HAS BEEN OBTAINED

2 **APPROVED FOR PERMANENT RETENTION.** The records described under the following item or items have been appraised by the National Archives and Records Service (NARS) and are designated for permanent retention by the Federal Government. The agency will offer these records to NARS as specified in the schedule

SEE SECTION III

3 **DISPOSITION NOT APPROVED.** The records described under the following item or items are not approved for disposition. See Section III of this form for explanation

4 **WITHDRAWN.** The records described under the following item or items have been withdrawn at the request of the agency

SECTION II - RECOMMENDATION/CONCURRENCES

	TITLE	SIGNATURE	DATE
APPRAISAL	APPRaiser	<i>[Signature]</i>	1st Feb. 1984
	DIRECTOR, RECORDS DISPOSITION DIVISION	<i>Raymond A. Bradley</i>	2/1/84
CONCURRENCES	DIRECTOR - NNM	<i>Gary Ryan</i>	3-6-84

SECTION III - APPRAISER'S COMMENTS

This schedule provides for Army military personnel records (MPR's) to be offered to NARS 75 years after the separation of the individual (which, in fact, means 75 years after retirement to NPRC). At that time, the National Archives, in consultation with the Army, historians, genealogists, and other concerned parties, will determine the ultimate disposition of the MPR's. All or some MPR's will be designated archival and accessioned into the Archives' holdings. Any MPR not selected for archival preservation will be disposed of either through donation or destruction. Currently, there are approximately 420,000 cubic feet of Army MPR's at NPRC.

Note: NC1-AU-76-14 authorized the conversion of the hardcopy MPR to microfilm.