

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK	
JOB NO <b>NCI-AU-84-29</b>	
DATE RECEIVED <b>4/17/84</b>	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
<b>2-26-87</b> Date	<i>Frank S. Bunde</i> Archivist of the United States

**TO GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)  
DEPARTMENT OF THE ARMY

2 MAJOR SUBDIVISION  
Office of The Adjutant General

3 MINOR SUBDIVISION  
Records Management Division

4 NAME OF PERSON WITH WHOM TO CONFER  
John G. Vos

5 TEL EXT  
325-0440

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

A Request for immediate disposal

B Request for disposal after a specified period of time or request for permanent retention.

C DATE <b>10 Apr 84</b>	D SIGNATURE OF AGENCY REPRESENTATIVE <i>P. H. Bunde</i>	E OFFICE JOHN HENRY HATCHER, Ph.D. Archivist of the Army
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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1.	<p>1010-08 (Appendix K, AR 340-18) Academic and Institutional Research Records</p> <p><u>Description and Disposition:</u> Research records created by individual students, groups of students, or staff activities (and management data accumulated in controlling or directing such research) at selected Army educational activities. Included are --</p> <p>a. Final research products or reports of the United States Military Academy (USMA), and index. Disposition: <u>Permanent.</u></p> <p><del>Final research products or reports of the United States Army Management Engineering Training Activity (AMETA).</del> Disposition: <u>Permanent.</u></p> <p>b. Other research products and reports of USMA <del>and AMETA</del>, such as draft theses, papers, consulting materials, supporting documents, etc. (but not including the final research products or reports). Disposition: <u>Destroy when no longer needed for current operations.</u></p> <p>c. <del>Research management records of USMA and AMETA.</del> Disposition: <u>Destroy when no longer needed for current operations.</u></p> <p>Additional information requested by NARS/NCD: (See continuation page)</p>		

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with...*

115-107  
**3/2/87 Army-NNM #84-28**

**Request for Records Disposition Authority – Continuation**

JOB NO

PAGE OF  
2 of 2

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	<table border="1"> <thead> <tr> <th data-bbox="299 436 618 485">ITEM</th> <th data-bbox="618 436 920 485">USMA</th> <th data-bbox="920 436 1211 485"><del>AMETA</del></th> </tr> </thead> <tbody> <tr> <td data-bbox="299 485 618 583">Volume</td> <td data-bbox="618 485 920 583">172'</td> <td data-bbox="920 485 1211 583"><del>60'</del></td> </tr> <tr> <td data-bbox="299 583 618 674">Arrangement data</td> <td data-bbox="618 583 920 674">Alpha w/in class</td> <td data-bbox="920 583 1211 674"><del>Alpha w/in class</del></td> </tr> <tr> <td data-bbox="299 674 618 842">Samples</td> <td data-bbox="618 674 920 842">Attached</td> <td data-bbox="920 674 1211 842"><del>Have been requested; will be forwarded on receipt.</del></td> </tr> </tbody> </table>			ITEM	USMA	<del>AMETA</del>	Volume	172'	<del>60'</del>	Arrangement data	Alpha w/in class	<del>Alpha w/in class</del>	Samples	Attached	<del>Have been requested; will be forwarded on receipt.</del>
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# APPRAISAL REPORT ON RECORDS DISPOSITION REQUEST

JOB NUMBER  
NC1-AU-84-29

## SECTION I - ACTION TAKEN

1 APPROVED FOR DISPOSAL The records described under all items of the schedule, except those that may be listed in blocks 2, 3, and 4 of this section, are disposable because they do not have sufficient value for purposes of historical or other research, functional documentation, or the protection of individual rights to warrant permanent retention by the Federal Government

2 APPROVED FOR PERMANENT RETENTION The records described under the following item or items have been appraised by the National Archives and Records Service (NARS) and are designated for permanent retention by the Federal Government. The agency will offer these records to NARS as specified in the schedule

1 item

3 DISPOSITION NOT APPROVED The records described under the following item or items are not approved for disposition. See Section III of this form for explanation

4 WITHDRAWN The records described under the following item or items have been withdrawn at the request of the agency

## SECTION II - RECOMMENDATION/CONCURRENCES

	TITLE	SIGNATURE	DATE
APPRAISAL	APPRaiser	<i>John D. Tubey</i>	7-28-1986
	DIRECTOR, RECORDS DISPOSITION DIVISION	<i>Kenneth F. Rossman</i>	2/25/87
CONCURRENCES	NNM	<i>Samuel Ryan</i>	2-26-87

## SECTION III - APPRAISER'S COMMENTS

The Department of the Army is requesting that a permanent retention period be established for the final research products and final research reports within its academic and institutional research files at the United States Military Academy. All other records within the series, the Army suggests, should be destroyed when no longer needed for current operations.

NARA should approve this job as the final research products and reports within this series have important technical research value. The remainder of the files are simply working and back-up papers unnecessary to maintain once current operational use has been exhausted.