

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO

NCI-AU-84-33

DATE RECEIVED

4/24/84

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

6-8-84

Date

Robert K. King
Archivist of the United States

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (AGENCY OR ESTABLISHMENT)

Department of the Army

2 MAJOR SUBDIVISION

Office of The Adjutant General

3 MINOR SUBDIVISION

Records Management Division

4 NAME OF PERSON WITH WHOM TO CONFER

John G. Vos

5 TEL EXT

325-0440

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

A Request for immediate disposal

B Request for disposal after a specified period of time or request for permanent retention

C DATE

17 Apr 84

D SIGNATURE OF AGENCY REPRESENTATIVE

John Henry Hatcher
JOHN HENRY HATCHER, Ph.D.

E TITLE

Archivist of the Army

7 ITEM NO

8 DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9 SAMPLE OR
JOB NO

10 ACTION TAKEN

727-09 CIVILIAN-CONTRACTUAL INDIVIDUAL SERVICE REVIEW BOARD FILES.
Information accumulated by the DA Individual Service Review Board in determining an applicant's membership in a civilian or contractual group whose services were considered active military service. Included are control cards, initial applications, copies of Board actions, reconsiderations, and similar information.

Item 1

Control cards: Permanent. Offer after 20 years.

Item 2

Documentation relating to approved requests: Approved requests result in creation of an Official Military Personnel File (OMPF), which is then retired to National Personnel Records Center. Disposition of OMPF is governed by file number 708-02.

Item 3

Documentation relating to disapproved requests: Destroy after 2 years.

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This request is submitted in accordance with NARS/GSA letter of 10 February 1984, copy attached.

3 items

115-2024 No mass data change sheet required. Copy of job sent to NAM by RAW 6-12-84
Copy to NNBA and to agency by RA W on 6-21-84 (in lieu of secretarial action requested on 6-12-84 but not completed).

APPRAISAL REPORT ON RECORDS DISPOSITION REQUEST

JOB NUMBER
NCL-AU-84-33

SECTION I - ACTION TAKEN

1 **APPROVED FOR DISPOSAL** The records described under all items of the schedule, except those that may be listed in blocks 2, 3, and 4 of this section, are disposable because they do not have sufficient value for purposes of historical or other research, functional documentation, or the protection of individual rights to warrant permanent retention by the Federal Government

GENERAL ACCOUNTING OFFICE CONCURRENCE IS NOT NECESSARY IS NECESSARY AND HAS BEEN OBTAINED

2 **APPROVED FOR PERMANENT RETENTION** The records described under the following item or items have been appraised by the National Archives and Records Service (NARS) and are designated for permanent retention by the Federal Government. The agency will offer these records to NARS as specified in the schedule

Item 1 (FN 727-09A).

3 **DISPOSITION NOT APPROVED**. The records described under the following item or items are not approved for disposition. See Section III of this form for explanation

4 **WITHDRAWN**. The records described under the following item or items have been withdrawn at the request of the agency

[Handwritten signature]

SECTION II - RECOMMENDATION/CONCURRENCES

	TITLE	SIGNATURE	DATE
APPRAISAL	APPRaiser	<i>Richard A. Wire</i>	5-18-84
	DIRECTOR, RECORDS DISPOSITION DIVISION	<i>Raymond Appenley</i>	5/21/84
CONCURRENCES	Director, NNM	<i>Barry Ryan</i>	6-7-84

SECTION III - APPRAISER'S COMMENTS

The Item 1 Civilian-Contractual Individual Service Review Board Control Cards (FN 727-09A) are recommended for permanent retention because they will serve as a useful finding aid in selecting for archival retention, or in referencing, Official Military Personnel Files established for civilian/contractor personnel granted active duty type discharges under Public Law 95-202, Section 401. Item 2 (FN 727-09B) specifies no retention period but merely refers the user of AR 340-18 to FN 708-02 for the appropriate disposition of Official Military Personnel Files. In Item 3 (FN 727-09C) the records relating to disapproved applicants are recommended for disposal after 2 years because they serve short-term Army administrative purposes only.

I recommend approval of this job.