

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

TO **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)  
Department of the Army

2 MAJOR SUBDIVISION  
The Adjutant General's Office

3 MINOR SUBDIVISION  
Records Management Division

4 NAME OF PERSON WITH WHOM TO CONFER  
Cliff Jones

5 TEL EXT  
325-0313

LEAVE BLANK	
JOB NO <b>NCI-AU-84-39</b>	
DATE RECEIVED <b>7/2/84</b>	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
<b>7-18-84</b> Date	<i>[Signature]</i> Archivist of the United States

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.
- B Request for disposal after a specified period of time or request for permanent retention.

C DATE <b>19 JUN 1984</b>	D SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>	E TITLE Archivist of the Army
	JOHN HENRY HATCHEK, Ph.D	

7 ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1	<p><u>BACKGROUND:</u> Public Law 94-553, dated 19 Oct 1976 has changed the duration of a copyright from 28 years first term and 28 years second term to 28 years first term and 47 years second term for copyrights issued between 1950 and December 31, 1977, and life of author plus 50 years for copyrights issued after 1 January 1978. A change is needed in our disposition instructions, because we now have "Destroy after 56 years" which represents the old law of 28 plus 28. The Army Judge Advocate General has concurred with our proposed disposition instructions.</p> <p><u>227-09 Copyright authorization files</u></p> <p><u>DESCRIPTION:</u> Documents authorizing the use of copyright material, such as letters and agreements from publishers, authors, or copyright owners.</p> <p>Note: When the related instructions file is scheduled for permanent retention, these documents may be filed with and classified as instruction files.</p>	NN-165-105	

*22 copies at WRRC*

115-107  
338

*Mass Data Change Sheet Required and is attached*

**STANDARD FORM 115**  
Revised April, 1975  
Prescribed by General Services Administration  
FPMR (41 CFR) 101-11.4

*All ER's sent to WRRC by DMW. Agency sent 9-14-84 by DMW.*

Request for Records Disposition Authority - Continuation		JOB NO	PAGE OF 2 2	
7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN	
1	DISPOSITION: Destroy after 150 years. Retire when no longer needed for current operations.			

**APPRAISAL REPORT ON RECORDS DISPOSITION REQUEST**

JOB NUMBER  
**NC1-AU-84-39**

**SECTION I – ACTION TAKEN**

- 1 **APPROVED FOR DISPOSAL** The records described under all items of the schedule, except those that may be listed in blocks 2, 3, and 4 of this section, are disposable because they do not have sufficient value for purposes of historical or other research, functional documentation, or the protection of individual rights to warrant permanent retention by the Federal Government
- 2 **APPROVED FOR PERMANENT RETENTION** The records described under the following item or items have been appraised by the National Archives and Records Service (NARS) and are designated for permanent retention by the Federal Government. The agency will offer these records to NARS as specified in the schedule
- 3 **DISPOSITION NOT APPROVED** The records described under the following item or items are not approved for disposition. See Section III of this form for explanation
- 4 **WITHDRAWN** The records described under the following item or items have been withdrawn at the request of the agency

**SECTION II – RECOMMENDATION/CONCURRENCES**

	TITLE	SIGNATURE	DATE
APPRAISAL	APPRAISER	<i>[Signature]</i>	7/12/84
	DIRECTOR, RECORDS DISPOSITION DIVISION	<i>Raymond A. Mosley</i>	7/17/84
CONCURRENCES			

**SECTION III – APPRAISER'S COMMENTS**

Public Law 94-553 (10/19/1976) provided for a significant lengthening of the copyright privilege. To meet this legal requirement, the Department of the Army is revising the retention periods for its copyright-related records. In this disposition request, Army proposes to extend from 56 years to 150 years the retention period for Copyright Authorization Files, FN 227-09. I recommend approval. Neither GAO nor NNM concurrence is required.