

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO NCI-AU-84-42	
DATE RECEIVED 7/27/84	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
7-30-84 Date	<i>John H. Hatcher</i> Archivist of the United States

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)
Department of the Army

2 MAJOR SUBDIVISION
Office of the Adjutant General

3 MINOR SUBDIVISION
Records Management Division

4 NAME OF PERSON WITH WHOM TO CONFER
E. F. Lesko

5 TEL EXT
325-0440

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A** Request for immediate disposal.
- B** Request for disposal after a specified period of time or request for permanent retention.

C DATE 19 JUL 1984	D SIGNATURE OF AGENCY REPRESENTATIVE <i>John Henry Hatcher</i>	E TITLE <u>Archivist of the Army</u>
	<u>JOHN HENRY HATCHER, DAID</u>	

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
	<p>Appendix D, AR 340-18, change "<u>Disposition Instructions</u>"</p> <p><u>File Number 319-03 - Individual Financial History Files</u> (NO CHANGE TO FILE DESCRIPTION) Documents consisting of financial records of all out-of-service Army personnel. Included are: All records reflecting the payment or collection of money from service members separated from active duty by reason of death or discharge, such as military pay vouchers; Pay adjustment notices; Travel vouchers; Closed allotment accounts of oversea civilians; Retired pay death folders; Closed claim and collection folder on FHA mortgage payment insurance; Uniform allowances; Deceased active and inactive reserve and National Guard; Deceased service members; Mentally incompetent service members; Medicare folders; and Similar documents.</p> <p>DISPOSITION: <u>Destroy after 6 years, 3 months.</u> Cut off in FY blocks, hold 3 years, then retire to Federal Records Center, GSA, Dayton, HO 45439.</p> <p>JUSTIFICATION: Retention period revised from 10 years to 6 years, 3 months to reflect the change in the statute of limitations period accomplished by Public Law 93-604.</p> <p>GAO concurrence attached.</p>	II-NNA-1914	<i>1 item</i>

115-107 *Mass Data Sheet Required #84-40 and is attached*

5KD + Agency sent 9-14-84 by DMW.

STANDARD FORM 115
Revised April, 1975
Prescribed by General Services Administration
FPMR (41 CFR) 101-11.4

APPRAISAL REPORT ON RECORDS DISPOSITION REQUEST

JOB NUMBER
NC1-AU-84-42

SECTION I - ACTION TAKEN

- 1 **APPROVED FOR DISPOSAL** The records described under all items of the schedule, except those that may be listed in blocks 2, 3, and 4 of this section, are disposable because they do not have sufficient value for purposes of historical or other research, functional documentation, or the protection of individual rights to warrant permanent retention by the Federal Government
- 2 **APPROVED FOR PERMANENT RETENTION** The records described under the following item or items have been appraised by the National Archives and Records Service (NARS) and are designated for permanent retention by the Federal Government. The agency will offer these records to NARS as specified in the schedule
- 3 **DISPOSITION NOT APPROVED** The records described under the following item or items are not approved for disposition. See Section III of this form for explanation
- 4 **WITHDRAWN** The records described under the following item or items have been withdrawn at the request of the agency

SECTION II - RECOMMENDATION/CONCURRENCES

	TITLE	SIGNATURE	DATE
APPRAISAL	APPRAISER	<i>[Handwritten Signature]</i>	12/27/84
	DIRECTOR, RECORDS DISPOSITION DIVISION	<i>Raymond A. Morley</i>	7/27/84
CONCURRENCES			

SECTION III - APPRAISER'S COMMENTS

In this disposition request, Army is seeking authority to reduce the retention period for its Individual Financial History Files, FN 319-03, from 10 years to 6 years, 3 months. This reduction is in keeping with the change in the statute of limitations period accomplished by PL 93-604, and was agreed to by GAO after extensive discussions with the Army. If approved, the reduction will effect the retention of some 106,000 cu. ft. of these files currently stored at the Dayton FRC; however no immediate ^{disposal} impact will be felt since these files are under a freeze ("BZZ") relating to the Wyatt et al. v. Nixon et al. litigation. GAO and Army having agreed to the proposed reduction in retention period, I recommend approval of this disposition request. NNM concurrence is not required.