

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO: <b>GENERAL SERVICES ADMINISTRATION</b> <b>NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408</b>		JOB NO. <b>NCI-AU-85-13</b>	DATE RECEIVED <b>10-12-84</b>
1. FROM (Agency or establishment) <b>DEPARTMENT OF THE ARMY</b>		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION <b>Office of The Adjutant General</b>		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3. MINOR SUBDIVISION <b>Records Management Division</b>		DATE <b>7-8-85</b>	ARCHIVIST OF THE UNITED STATES <i>Frank B. Burke</i>
4. NAME OF PERSON WITH WHOM TO CONFER <b>E. F. LESKO</b>	5. TELEPHONE EXT. <b>325-0440</b>		
6. CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence:  is attached; or  is unnecessary.

B. DATE <b>9 Oct 84</b>	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>W. R. Boardman, CRM</i> <b>W. R. BOARDMAN, CRM</b>	D. TITLE <b>Army Records Manager</b>
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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
1	<p><b>INDIVIDUAL PAY RECORD FILES - FN - 306-01 - AR 340-18:</b>  <b>Description:</b> Individual pay records kept by payroll officers are official records on which is recorded information concerning all earnings, deductions, adjustments, and bond issuances made to each employee during a calendar year.</p> <p><b>THE FOLLOWING DEVIATION TO THE ABOVE IS AUTHORIZED FOR KOREAN NATIONAL DIRECT HIRE INDIVIDUAL PAY RECORDS:</b>            "Cutoff files at the end of each calendar year. Due to the necessity for quick reference in connection with the Republic of Korea Government Labor Ministry cases, these files are normally maintained in current files areas. Strict compliance with the disposition instructions is necessary to ensure availability of these files to meet reference needs at the office of creation."</p> <p><del>Disposition: Destroy after 56 years. Send annual blocks to the National Personnel Records Center (NPRC), GSA, 111 Winnebago St., St. Louis, MO 63118, after 3 years in CFA.</del></p> <p><b>FOR KOREAN NATIONAL DIRECT HIRE INDIVIDUAL PAY RECORDS:</b>            Destroy after 6 years, 3 months in CFA.</p>	NN-166-204 10Jun66	

**Request for Records Disposition Authority - Continuation**

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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p><u>DISCUSSION//JUSTIFICATION:</u></p> <p>Request that the above identification, retention, and disposition instructions be established for Korean National Individual Pay Records. Neither past or present practice, Korean Law or regulations, or the Status of Forces Agreements indicate any requirement for record retention beyond that shown above.</p> <p>This request is based on the legal determination of the Office of the Judge Advocate General of Headquarters, Department of the Army. That office has reviewed this request and has indicated that there are no legal impediments to granting the requested standards and further that the request is not precluded by international law.</p> <p>GAO concurrence attached.</p>		