

indexed by GBS 11/27/87



REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK	
TO GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO NCI-AU-85-26	DATE RECEIVED 1-25-85
1 FROM (Agency or establishment) Department of the Army		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION The Adjutant General's Office		In accordance with the provisions of 44 U.S.C. 3303a the disposal request including amendments is approved except for items that may be marked disposition not approved or withdrawn in column 10. If no records are proposed for disposal the signature of the Approver is not required.	
3 MINOR SUBDIVISION Records Management Division			
4 NAME OF PERSON WITH WHOM TO CONFER Gerre Turney	5 TELEPHONE EXT 325-0313	DATE 5-26-87	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>
6 CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A GAO concurrence is attached, or is unnecessary

8 DATE 2 Jan 85	C SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>	D TITLE Army Records Manager
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7 ITEM NO	8 DESCRIPTION OF ITEM (When Inclusive Dates or Retention Periods)	9 CRS OR SUPERSEDED JOB CITATION	10 ACTION TO BE TAKEN (NARS USE ONLY)
	Flood plain management services study files (FN 1517-05). Correspondence, calculations, reports, and related papers pertaining to <ul style="list-style-type: none"> a Special, preliminary, and final flood plain investigation reports b Technical services reports for specific projects or locations. c. River stage forecast maps and similar records DISPOSITION <ul style="list-style-type: none"> a. OCE <ul style="list-style-type: none"> (1) Reports of investigation Destroy when superseded or obsolete (2) Remaining files Destroy 2 years after completion of study b Districts and Operational Divisions <ul style="list-style-type: none"> (1) Flood plain information reports and similar finished reports and studies (except flood insurance studies prepared for the Federal Insurance Administration) and River Stage Forecast Maps and similar cartographic projects: PERMANENT Offer NARS in 5 years blocks 20-25 years after cut off c All other records (including flood insurance studies prepared for the Federal Insurance Administration). Destroy when no longer needed for current operations 		

MASS DATA CHANGE SHEET ATTACHED