

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO <b>GENERAL SERVICES ADMINISTRATION</b> <b>NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408</b>		JOB NO <i>NCI-AU-85-49</i>	DATE RECEIVED <i>4-1-85</i>
1 FROM (Agency or establishment) Department of the Army		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION The Adjutant General Center		In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3 MINOR SUBDIVISION Records Management Division			
4 NAME OF PERSON WITH WHOM TO CONFER Jean Carson	5 TELEPHONE EXT 325-0313	DATE <i>12-19-85</i>	ARCHIVIST OF THE UNITED STATES <i>Frank A. Burke</i>
6 CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence  is attached, or  is unnecessary

B DATE 20 Mar 85	C SIGNATURE OF AGENCY REPRESENTATIVE <i>John Henry Hatcher</i>	D TITLE JOHN HENRY HATCHER, PhD Army Records Manager
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7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(NARS USE ONLY)</i>
	<p>AR 340-18 (Appendix "J")</p> <p><u>F.N. 923-01 (Preventative medicine survey files)</u> Documents relating to surveys conducted to determine existing and potential health hazards. Documents are accumulated by the US Army Environmental Hygiene Agency (USEHA); the Army medical laboratories, Europe; the Army Pacific Environmental Health Engineering Agency, Japan; Preventative Medicine Activities of MEDCEN and MEDDAC; and Department of the Army and major command headquarters. Included are survey reports and similar or related documents.</p> <p>PROPOSED DISPOSITION: Destroy after 75 years. Retain 5 years in CFA.</p> <p>JUSTIFICATION: The retention timeframe has been extended to comply with Department of Defense Instruction 6055.5, para F6c(4); 29 CFR 1910.1001(i)(1); and CFR 1910.1025(n)(1). CFR 1019.1025(n)(1)(iii) requires that employers maintain exposure monitoring records for at least 40 years or for the duration of employment plus 20 years, whichever is longer. The 75 year standard is based on the longest probable employment of 55 years plus 20 additional years.</p>	<p>NN174-65</p>	<p>1, item</p>