

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK JOB NO. NCI-AU-85-64	
TO: GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		DATE RECEIVED 6-13-85	
1. FROM (Agency or establishment) Department of the Army		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
2. MAJOR SUBDIVISION The Adjutant General's Office		3. MINOR SUBDIVISION Records Management Division	
4. NAME OF PERSON WITH WHOM TO CONFER Cliff Jones	5. TELEPHONE EXT. 325-6044	DATE 7-3-86	SIGNATURE OF THE ARCHIVIST IS NOT VALID FOR APPROVAL OF PERMANENT RETENTION OF RECORDS
6. CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE 31 May 85	C. SIGNATURE OF AGENCY REPRESENTATIVE  JOHN HENRY HATCHER, Ph.D.	D. TITLE Army Records Manager
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ITEM NO.	DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
1	1302-04 Army Science Board (ASB) files. (Planned MARKS Number 15-8a) BACKGROUND: NARS letter, dated 19 April 1984 listed this file number as unscheduled. These records are currently being maintained by the Army. The ASB is the Army's senior scientific advisory body whose mission is to advise and make recommendations to the Secretary of the Army, the Chief of Staff, Army, the Assistant Secretary of the Army, the Army Staff, and major Army commanders on scientific and technological matters of concern to the Army Research, Development, Test, Evaluation, and Acquisition Program. At present there is 30 linear feet of records on hand and 3 linear feet are accumulated each year. Records are filed chronologically. Request approval of the disposition standards listed below:		

#85-58

REQUEST FOR RECORDS DISPOSITION AUTHORITY – CONTINUATION

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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
1	<p>1302-04</p> <p>Army Science Board (ASB) files</p> <p>Description Information accumulated or generated by Army Science Board Ad Hoc Panels/Groups concerning review and evaluation, appraisal of facilities, and study and recommendations on special problems of research and development in the Army. Included is information reflecting actions taken and matters considered by the Board, such as agenda of meetings, minutes of meetings, reports and recommendations distributed to panel members, and similar information.</p> <p>Disposition</p> <p>a. ASB Secretariat: Permanent. Retire when no longer needed for current operations.</p> <p>b. ASB Executive Review Board: Destroy when no longer needed for current operations.</p>		