

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

LEAVE BLANK

JOB NO

NCL-AU-85-66

DATE RECEIVED

7-1-85

TO **GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

NOTIFICATION TO AGENCY

1 FROM (Agency or establishment)

Department of the Army

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

2 MAJOR SUBDIVISION

Office of The Adjutant General

3 MINOR SUBDIVISION

Records Management Division

4 NAME OF PERSON WITH WHOM TO CONFER

John G. Vos

5 TELEPHONE EXT

325-0440

DATE

2-27-87

ARCHIVIST OF THE UNITED STATES

Frank A. Burke

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B DATE <i>6 June 85</i>	C SIGNATURE OF AGENCY REPRESENTATIVE <i>W.R. Boardman for</i>	D TITLE JOHN HENRY HATCHER, Ph.D. Archivist of the Army
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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARS USE ONLY)
	<p>Under the <u>Permanent Files Review</u>, the Archivist determined that Materiel Engineering Case Files did not warrant permanent retention, and asked Army to recommend a finite retention period. Accordingly, the following recommendation is made:</p> <p><u>File number:</u> 1410-01 (Appendix O, AR 340-18)</p> <p><u>Title:</u> Materiel Engineering Case Files</p> <p><u>Description:</u> Documents relating to a specific project, sub-project, task, or phase, which reflect a continuing history of a project through the industrial or applications engineering process which begins after a functionally-satisfactory prototype has been produced. Included are documents relating to tests for producibility, preparation of specifications and drawings, testing of specifications including user tests, and similar information.</p> <p><u>Disposition:</u> Destroy 20 years after full production of the prototype takes place. Retire after 5 years in current files area.</p> <p style="text-align: center;"><i>#85-60</i></p>		