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| REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i> | | LEAVE BLANK | |
| TO: GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408 | | JOB NO. <i>NCI-AU-85-78</i> | DATE RECEIVED <i>9-13-85</i> |
| 1. FROM (Agency or establishment) Department of the Army | | NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required. | |
| 2. MAJOR SUBDIVISION The Adjutant General's Office | | 5. TELEPHONE EXT. 325-6044 | DATE <i>9-2-86</i> |
| 3. MINOR SUBDIVISION Records Management Division | | | |
| 4. NAME OF PERSON WITH WHOM TO CONFER Cliff Jones | | ARCHIVIST OF THE UNITED STATES <i>James S. Bunker</i> | |
| 6. CERTIFICATE OF AGENCY REPRESENTATIVE | | | |

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

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| B. DATE <i>9 Sep 85</i> | C. SIGNATURE OF AGENCY REPRESENTATIVE <i>J. R. Boardman</i> J. R. BOARDMAN, CRM | D. TITLE Army Records Manager |
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| 7. ITEM NO. | 8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i> | 9. GRS OR SUPERSEDED JOB CITATION | 10. ACTION TAKEN <i>(NARS USE ONLY)</i> |
|-------------|--|-----------------------------------|--|
| 1 | 603-08 Manpower requirements criteria development files. (Planned MARKS Number 570-2b) <u>BACKGROUND:</u> This is a new file number created as part of the changes to subfunctional categories 602 & 603 to meet current Army requirements. 603-08 Manpower requirements criteria development files Description Information reflecting the development of manpower requirements for combat support and combat service support positions under tables of organization and equipment. Included are study schedules, program reports, data collection, final manpower requirements criteria studies, associated correspondence and printouts, and similar information. | | <i>2 items</i> |

#85-71

| 7. ITEM NO. | 8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods) | 9. SAMPLE OR JOB NO. | 10. ACTION TAKEN |
|----------------|---|----------------------------|---------------------|
| 1 | <p>Disposition</p> <p>a. Office performing Army-wide responsibility: Permanent.</p> <p>b. Other offices: Destroy when standards are finalized.</p> <p>Arrangement - By subject.</p> <p>Annual volume accumulated - 8 ft</p> <p>Total volume to date - 45 ft</p> <p>Offer after 20 years.</p> | | |