

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

*Rec. 3/11/80*

TO: **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
**DEPARTMENT OF THE NAVY**

2. MAJOR SUBDIVISION  
**Chief of Naval Operations**

3. MINOR SUBDIVISION  
**Operational Test and Evaluation Force**

4. NAME OF PERSON WITH WHOM TO CONFER

5. TEL. EXT.

LEAVE BLANK	
JOB NO	NC1-38-80-2
DATE RECEIVED	3-11-80
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
<i>3-28-80</i>	<i>James E. O'Keefe</i>
<i>Date Acting</i>	<i>Archivist of the United States</i>

6. CERTIFICATE OF AGENCY REPRESENTATIVE.

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

**A** Request for immediate disposal.

**B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Sharon A. Reynolds</i>	E. TIT. to the Director S. A. REYNOLDS Naval Records Mgmt. & Admin. Services Div.
---------	--	---

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p><u>Operational Test and Evaluation Project Case Files, ca. 1946-74, 585 cu. ft.</u></p> <p>Project case files created by the Operational Test and Evaluation Force (OPTEVFOR) as a result of its activities in the testing and evaluation of specific weapons systems, ships, aircraft and equipment, including procedures and tactics where required. Series includes such documents as assignment and/or reassignment letters establishing the project; operational requirements necessary to implement the project; test and evaluation master plan (TEMP) which is the controlling management document defining the parameters of the projects; safety, testing and other specifications for the implementation of actual testing; test plans; and partial and final project reports. <u>Note:</u> This SF115 is applicable only to project case files currently stored at the Mechanicsburg Federal Records Center.</p>		

*Copy to NNM, NNB Copy to agency, closed 4-7-80*

**Request for Records Disposition Authority - Continuation**

JOB NO

PAGE OF

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>a. Final project report or, if final report was waived, the most recent interim report for each project or project phase.</p> <p><u>PERMANENT.</u> Offer to NARS when 15 years old.</p> <p>b. All other correspondence in the project case files.</p> <p>DESTROY when 15 years old.</p> <p>c. Indexes, lists and finding aids</p> <ol style="list-style-type: none"> <li>1. Cumulative published Bibliography of Reports for bloc of project case files offered to NARS.</li> </ol> <p><u>PERMANENT.</u> Offer to NARS with the records to which they relate.</p> <ol style="list-style-type: none"> <li>2. All other finding aids, including monthly or other periodic lists or ongoing projects.</li> </ol> <p>DESTROY when superseded or obsolete.</p>		