

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)
Department of the Navy

2 MAJOR SUBDIVISION
Commander, Naval Data Automation Command (Code 17)

3 MINOR SUBDIVISION
Navy Records and Information Management Department

4 NAME OF PERSON WITH WHOM TO CONFER
Mrs. Margaret Daymude

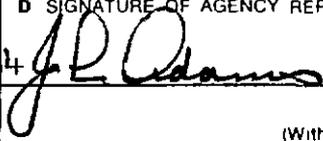
5 TEL EXT
433-3905

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C DATE <u>24 May 84</u>	D SIGNATURE OF AGENCY REPRESENTATIVE 	E TITLE Director, Navy Records and Information Management Department
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
	<p><u>RECORDS OF THE NAVAL AVIATION TRAINING COMMAND (CNATRA) AND ITS PREDECESSORS, 1918-58. 1,045 cubic feet.</u></p> <p>This one-time disposition request addresses the scheduling of an important collection of older Navy aviation training records recently identified by the Federal Archives and Records Center in Atlanta, Georgia. Specifically, the records involved are those of the Naval Aviation Training Command (CNATRA) and its predecessors, dating from 1918 through 1958 and totalling 1,045 cubic feet in volume. The records consist of correspondence, memoranda, reports, studies, publications, and other materials arranged, starting in the mid 1920's, in accordance with the Navy Filing Manual.</p> <p>CNATRA and its predecessors, located at the U.S. Naval Air Station, Pensacola, Florida, were actively involved in aviation training from ^{the} early part of this Century. In World War II, CNATRA was established to meet the Navy's urgent demand for pilots; its formation was an early example of the Navy's shift to "functional" rather than "geographic" commands. The records, many of which are for the World War II period, will be an important source of documentation to researchers interested in the development of the Navy's aviation training program. Included are material on curriculum and courses, such as pre-flight, instrument,</p>		<p align="right"><u>1 item</u></p>

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JOB NO NC1-38-84-1	
DATE RECEIVED 12 June 1984	
NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposal request and any amendments are approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
<u>6-22-84</u> Date	 Archivist of the United States

115-107 *Copies to NNM, NNB, Navy, & Navy Aviation History (Shaw) 6/26/84*
Copy to Navy 6/26/84
To 4KR 6/27/84
No Mass Data Change Required

STANDARD FORM 115
Prescribed by General Services Administration
FPMR (41 CFR) 101-11.4 *6/26/84*

Request for Records Disposition Authority - Continuation

JOB NO

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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10. ACTION TAKEN
	<p>navigation, communications, gunnery, flight, and carrier qualifications. There are also records covering such aviation specialities as flight surgeon, landing signal officer, and flight instructors. Statistical information is provided in reports on subjects like flight training quotas and attrition and failures in training. The development of tactics and doctrine are reflected by training material on such topics as combat information centers and air combat intelligence. Advances and changes in aviation technology are shown in material on helicopter, jet, and radiological safety training. Information on the organization of the command and its staff is found in the files, particularly in instructions and notices.</p> <p>These records constitute an important research source on Naval aviation development. Intermixed with the permanent documentation, however, are disposable administrative and housekeeping records, relating to such routine matters, for example, as mail and messenger service, uniform regulations, and operation of Post Offices and print shops. For the most part, the disposable material can be separated easily from the permanent records. The disposable records are similar to those now designated for disposal in the Navy and Marine Corps records control schedule and other approved authorities and in the General Records Schedule.</p> <p><u>DISPOSITION:</u> PERMANENT - - except that routine administrative and housekeeping records and non-record material may be removed and destroyed during archival processing. Offer to NARS in 1986.</p>		