



<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> (See Instructions on reverse)		LEAVE BLANK	
TO <b>GENERAL SERVICES ADMINISTRATION</b> <b>NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408</b>		JOB NO <b>N1-52-90-1</b>	DATE RECEIVED <b>11/13/90</b>
1 FROM (Agency or establishment) <b>Department of the Navy</b>		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION <b>Bureau of Medicine and Surgery</b>		In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3 MINOR SUBDIVISION		5 TELEPHONE EXT <b>(202) 501-6048</b>	DATE <b>2/13/91</b>
4 NAME OF PERSON WITH WHOM TO CONFER <b>R.W. MacKay, NARA/NIR</b>		ARCHIVIST OF THE UNITED STATES 	
6 CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence  is attached, or  is unnecessary

B DATE <b>10/31/90</b>	C SIGNATURE OF AGENCY REPRESENTATIVE  Captain E. W. Baller, USN	D TITLE <b>Department of the Navy Records Manager</b>
---------------------------	--	--

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARS USE ONLY)
	<p>Records of the Bureau of Medicine and Surgery 1938-1984 located at the Washington National Records Center (RG-52)</p> <p>1. Items 1, 2, 3, and 4 on the attached schedule <u>DISPOSITION:</u> Destroy as indicated on attached schedule</p> <p>2. Item 5 on attached schedule <u>DISPOSITION:</u> PERMANENT. Transfer to NARA when 20 years old.</p>		

*Copies sent to agency, NN-W, NNWS, NNT, NCF 2/22/91*

DEPARTMENT OF THE NAVY  
BUREAU OF MEDICINE AND SURGERY  
(RECORD GROUP 52)

Described below are unscheduled records assigned to RG 52 at the Washington National Records Center. Often intermingled with the permanent records are disposable materials which cannot easily be removed until the records are transferred to the National Archives where they can be screened during archival processing. In addition to those records identified in this schedule, the National Archives will remove records authorized for destruction under the following:

1. Records authorized for destruction by SF 115s approved for Navy Department records;
2. Records authorized for destruction by the General Records Schedules, and;
3. Nonrecord including duplicate materials.

Legal Assistant to the Chief of the Bureau

1. Legal Review Files Mostly Relating to Malpractice Claims, 1983-1984. Arranged by year, thereunder by case number.

Most of the records document legal actions instituted against individual U.S. naval medical facilities for alleged medical improprieties. They contain such information as: patient medical records; medical progress notes; sworn affidavits that refer to a specific malpractice case; investigative reports; and other information gathered in the course of processing a malpractice claim. A few files relate to other legal and disciplinary matters.

WNRC Accessions: 528700001  
528700003

Destroy when 30 years old.

Inspector General

2. Inspection Reports, 1967-74. Arranged by year; thereunder by activity (principally naval hospitals) being inspected.

This series consists of Inspector General reports prepared after an inspection has been completed at an individual U.S. naval hospital facility; the reports include an evaluation with recommendations.

WNRC Accessions: 527600003  
527900004

Destroy immediately.

Dental Division  
Personnel Branch

3. Naval District Roster Reports and Orders, 1946-54. Arranged alphabetically by geographic or naval district name; thereunder in chronological order.

This series consists of roster reports (NAVMED Form HC-4) and general orders issued by naval district commands to assigned Dental personnel at navy-wide medical facilities. The records include such personnel information as dental officers duty rosters for navy-wide medical facilities; updated lists that provide military rank of dental personnel; dates of assignment, transfer, or discharge for dental personnel; and orders that cover specific changes in military status for dental personnel.

WNRC Accession: 520010292

Destroy immediately.

4. Dental Officer Personnel Ledgers, 1938-44. Arranged alphabetically by name of medical facility or medical unit; thereunder in chronological order.

This series consists of seven dental ledgers created by the Personnel Branch, Dental Division, Bureau of Medicine and Surgery (BUMED). The ledgers contain the designation and location of dental facility or unit, dental officer in command, monthly tabulations of patients treated, and other information on personnel changes or unit activities.

WNRC Accession: 520003384

Destroy immediately.

Naval Medical Research and Development Command

5. Research and Historical Files, 1945-83. Unarranged.

Administrative histories, annual reports, technical reports, research proposals, Research and Technology Work Unit Summaries (DD Form 1498), and clinical and patient records.

WNRC Accessions: 52890001  
52890002  
52890003

**Permanent.** Transfer to the National Archives when 20 years old.