

REQUEST FOR AUTHORITY
 TO DISPOSE OF RECORDS

(See Instructions on Reverse)

LEAVE BLANK	
DATE RECEIVED OCT 20 1975	JOB NO. 52-76-1
DATE APPROVED NC-	88-76-4
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
10-23-75 Date	<i>James B. Rhoads</i> Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON 25, D. C.

1. FROM (AGENCY OR ESTABLISHMENT)
 DEPARTMENT OF THE NAVY

2. MAJOR SUBDIVISION
 ASSISTANT VICE CHIEF OF NAVAL OPERATIONS/
 DIRECTOR OF NAVAL ADMINISTRATION

3. MINOR SUBDIVISION
 NAVAL RECORDS MANAGEMENT DIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
 LORNA S. AMERSON

5. TEL. EXT.
 695-1925/29

6. CERTIFICATE OF AGENCY REPRESENTATIVE:
 I hereby certify that I am authorized to act for the head of this agency in matters pertaining to the disposal of records, and that the records described in this list or schedule of _____ pages are proposed for disposal for the reason indicated: ("X" only one)

- A The records have ceased to have sufficient value to warrant further retention.
- B The records will cease to have sufficient value to warrant further retention on the expiration of the period of time indicated or on the occurrence of the event specified.

W. M. KINCAID, Deputy Director
 Naval Records Mgmt. Div.
 By direction of the CND

W. M. Kincaid
 (Signature of Agency Representative)

(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p>One-time, immediate disposal authority is sought for the records described below, as having ceased to have further administrative or reference value sufficient to justify their continued retention. The records are stored at the National Personnel Records Center (Military Personnel Records), St. Louis, Missouri.</p> <p>The inpatient treatment (clinical) files of naval medical facilities dating from 1914 through 1939, comprising some 7500 cubic feet of individual case records, together with bound case number registers used as finding media.</p> <p>(Under authority provided by National Archives disposal job number NN-166-187, the above-described case files for civilian personnel are disposable when 25 years old, and those for Navy and Marine Corps personnel when 50 years old. Since case files accumulated during this period were not segregated into civilian and military personnel categories, and it is not now considered practicable to segregate them, it is proposed to dispose of this entire series at this time. Reference to the cases in the series is infrequent -- less than ten annually. This infrequent reference is not considered to justify retention of the series for the longer, 50-year, retention period authorized by job number NN-166-187 for the cases involving military personnel. Accordingly, with the concurrence of the Chief, Bureau of Medicine and Surgery, this one-time disposal authority for this collection is requested.</p> <p>The official military personnel medical (health) records will continue to be retained as permanent records.</p>	<p>II-166-187</p>	<p>Copy to Agency + NCR 10-29-75</p>