

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO NC1-72-84-1	
DATE RECEIVED OCTOBER 3, 1983	
NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
<i>Oct 30 83</i> Date/	<i>[Signature]</i> Archivist of the United States

**TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE NAVY

2 MAJOR SUBDIVISION
Office of the Chief of Naval Operations

3 MINOR SUBDIVISION
Naval Records Management (OP-09B1)

4 NAME OF PERSON WITH WHOM TO CONFER
Mrs. Margaret Daymude

5 TEL EXT
433-6550

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 59 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

- A Request for immediate disposal**
- B Request for disposal after a specified period of time or request for permanent retention**

C DATE 21 Jul 83	D SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>	E TITLE DIRECTOR, NAVAL RECORDS AND INFORMATION MANAGEMENT DIVISION
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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
	<p>RECORDS OF THE BUREAU OF AERONAUTICS</p> <p>The Bureau of Aeronautics was established in the Navy Department by an Act of July 12, 1921, and assigned functions concerning the construction and equipment of naval aircraft that had been performed by other bureaus of the Navy Department. It was also given responsibility for testing materials and making contracts. During the 1940's and 1950's emphasis was placed on developing designs for and testing naval aircraft and missile systems. The bureau was abolished by an Act of August 18, 1959, and its functions were transferred to the Bureau of Naval Weapons.</p> <p>On the attached sheets are descriptions of all of the records of the Bureau of Aeronautics dating through its disestablishment in 1959, totalling 13,329 cubic feet in volume, located in 445 accessions at the Washington National Records Center. Most of the records described on the attachments have been appraised as permanent. However, often intermingled with permanent records are disposable materials which cannot be easily removed until the records are transferred to the National Archives where they can be</p>		

59 items

115-107
Copy to NNM 11/12/83. jm
Copy to Agency 11/22/83
Copy to W/NRC 11/21/83

Enclosure (1)

Request for Records Disposition Authority - Continuation

JOB NO

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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
	<p>carefully screened during archival processing. After the records have been accessioned the National Archives will remove records authorized for destruction under the following:</p> <ol style="list-style-type: none"> 1. Records that are disposable under approved Navy and Marine Corps disposition authorities, 2. Records that are disposable under the General Records Schedules, 3. Non-record materials, including duplicate materials, and 4. Any specific portion of a series identified as disposable in the disposition section of the SF115. <p>In addition to the disposable material mentioned above, there is disposable material among records relating to research and development, such as contracts, technical reports, and specifications. The National Archives will retain only those records which relate to significant projects. To determine which projects are "significant," the National Archives staff will consult with the staff of the Naval Air Systems Command and other experts on the subject of naval aviation.</p>		

SECRET CENTRAL CORRESPONDENCE FILES. 1948-59. 1336 cu. ft.

Arranged by year and thereunder by the Navy Filing Manual.

These files were maintained by the Office Services Division of the Bureau of Aeronautics and document all of the activities of the Bureau in developing and testing naval planes and missile systems. There are files under both the "subject groups" and the "name title groups" of the Navy Filing Manual.

The secret correspondence is located in the following WNRC accessions:

<u>Year</u>	<u>Accession Number</u>	<u>Cubic Footage</u>
1948	5240 boxes 1-9 and part of 10	10
1949	6441 boxes 1-11	11
1950	9170 boxes 1-20	20
1951	9471	25
1952	11151 boxes 30-59	30
1953	12354	33
1954	14090	153
1955	16274	184
1956	59 A 1273	197
1957	60 A 2099	211
1958	61 A 2501	241
1959	62 A 2590	221

Disposition: Permanent.

Justification: These files document the work of the Bureau of Aeronautics and have the highest security classification of the central correspondence files of the agency. The National Archives has accessioned the secret correspondence for 1942 and has been offered the secret correspondence files for 1943-47. These accessions will complete this series of records to the termination of the Bureau of Aeronautics in 1959.

INDEX ("SOURCE") CARDS TO SECRET CORRESPONDENCE FILES. 1953-59. 17 cu. ft.

2.

"Yellow" and "green" cards covering the same period of time. The "yellow" cards are arranged by year and then by serial number. the "green" cards are arranged by year and then by source.

5 X 8 cards showing the source and subject of the communication, the date, file number, serial number and control number. The same information is on both the "yellow" and the "green" cards. The records were maintained by the Office Services Division of the Bureau of Aeronautics and are located in two WNRC accessions:

<u>Accession Number</u>	<u>Description</u>	<u>Cubic Footage</u>
63 A 3042	"yellow" cards, 1953-59	9
65 A 4460	"green" cards, 1953-59	8

Disposition: Permanent. Offer to the National Archives with the secret central correspondence for 1953-59.

Justification: These are finding aids to records which have been appraised as permanent and will be accessioned by the National Archives.

CONFIDENTIAL CENTRAL CORRESPONDENCE FILES. 1948-59. 657 cu. ft.

3.

Arranged by year, except for 1948 and 1949 which are together, and then by the Navy Filing Manual.

These files were maintained by the Office Services Division of the Bureau of Aeronautics and document all of the activities of the Bureau in developing and testing naval planes and missile systems. There are files under both the "subject groups" and the "name title groups" of the Navy Filing Manual.

The confidential correspondence is located in the following WNRC accessions:

<u>Year</u>	<u>Accession Number</u>	<u>Cubic Footage</u>
1948-49	6613	67
1950	8352	41
1951	9169	49
1952	10932	57
1953	12353	53
1954	14055	81
1955	16059	72
1956	59 A 953	89
1957	60 A 1999	54
1958	61 A 2335	54
1959	62 A 2432 boxes 240-70	40

Disposition: Permanent.

Justification: These files document the work of the Bureau of Aeronautics and are a part of the security classified central correspondence files of the agency. The National Archives has accessioned the confidential files through 1945 and has been offered the files for 1946-47. These accessions will complete this series of records to the termination of the Bureau of Aeronautics in 1959.

SECRET AND CONFIDENTIAL CENTRAL DAY FILES. 1948-49; 1952; 1954-56. 20 cu. ft.

4. Arranged chronologically.

These files were maintained by the Office Services Division of the Bureau of Aeronautics. They are located in the following WNRC accessions:

<u>Year</u>	<u>Classification</u>	<u>Accession</u>	<u>Cubic Footage</u>
1948-49	Confidential	6865 boxes 28-35	8
1952	Secret	11151 boxes 1-9	9
1954-56	Secret	59 A 1579	3

Disposition: Permanent. TWX messages will be removed and destroyed during archival processing

Justification: These files document actions of the Bureau of Aeronautics on important matters which would be difficult to locate among the voluminous classified correspondence files of the agency. The National Archives has been offered the confidential day files for 1946-47 and these accessions will complete the series.

5

UNCLASSIFIED CENTRAL CORRESPONDENCE FILES. 1948-59. 2892 cu. ft.

5.

Arranged by year, except for the years 1948-49 (which are filed together) and 1954 (which is filed semi-annually), and then by the Navy Filing Manual.

These files were maintained by the Office Services Division of the Bureau of Aeronautics and document all of the activities of the agency in developing and testing naval planes and missile systems. There are files under both the "subject groups" and the "name title groups" of the Navy Filing Manual. The correspondence is located in the following WNRC accessions:

<u>Year</u>	<u>Accession Number</u>	<u>Cubic Footage</u>
1948-49	6475 (A through TED)	268
1948-49	6000 (V through Z)	94
1950	8003	243
1951	9300	231
1952	10834	241
1953	12279	231
1954 Jan.-June	13836	124
1954 July-Dec.	13972	147
1955	16100	296
1956	59 A 1159	272
1957	60 A 1960 boxes 1-290	290
1958	61 A 2319	225
1959	62 A 2432 boxes 1-230	230

Disposition: Permanent.

Justification: These files document the work of the Bureau of Aeronautics. The National Archives has accessioned the unclassified correspondence files through 1945 and has been offered the files for 1946-47. These accessions will complete this series of records to the termination of the Bureau of Aeronautics in 1959.

ENCLOSURES TO UNCLASSIFIED CENTRAL CORRESPONDENCE FILES. 1948-59. 49 cu. ft.

6. Arranged by year and then by the Navy Filing Manual.

"Bulky" enclosures, such as reports, studies, publications, and statistical data, to the central unclassified correspondence files maintained by the Office Services Division of the Bureau of Aeronautics. They are located in the following WNRC accessions:

<u>Year</u>	<u>Accession Number</u>	<u>Cubic Footage</u>
1948-50	8058	4
1951-52	10818	12
1952-56	59 A 2920	12
1953	12499	4
1954-57	16210	8
1958-59	60 A 1960 boxes 291-99	9

Disposition: Permanent. Offer to the National Archives with the unclassified correspondence files. Routine, non-substantive enclosures will be destroyed during archival processing.

Justification: These records are bulky enclosures to files which have been appraised as permanent. While there may be much disposable material among these accessions there is no way to separate these from the valuable material except by screening during archival processing.

7

INDEX CARDS TO CENTRAL CORRESPONDENCE. 1946-52. 7 cu. ft.

2. Arranged by year and then by routing slip number.

3 X 5 cards showing the source and date of the document, the file number, routing slip number, description of the document, and summary of actions taken regarding the document. Also included with the cards are microprints, incoming logs, and correspondence files on records sent to the National Archives, dating from 1942. The records were maintained by the Office Services Division and are located in WNRC accession:

64 A 4334

Disposition: Permanent. Offer to the National Archives with the correspondence files. Microprints and incoming logs will be removed and destroyed during archival processing.

Justification: The cards are finding aids to records which have been appraised as permanent. When the records are screened during archival processing and the disposable material removed the volume of this accession will be reduced by about one-third.

CENTRAL CORRESPONDENCE RELATING TO SHIPMENTS OF EQUIPMENT. 1956-59. 9.cu. ft.

8.

Arranged numerically by shipment order number.

The files consist of messages and speed letters relating to the shipment of equipment. They were maintained by the Office Services Division of the Bureau of Aeronautics and are located in WNRC accession:

62 A 2432 boxes 231-239

Disposition: Destroy immediately.

Justification: These are routine, supply and procurement records and are disposable under GRS 3, item 4.

149

MICROPRINTS OF CENTRAL CORRESPONDENCE FILES. 1944-45; 1950-52. 48 cu. ft.

9. Arranged by year and then alphabetically by source, that is the agency or activity from which the document originated.

5 X 8 prints made from microfilm of Bureau of Aeronautics correspondence. The records were maintained by the Office Services Division of the Bureau of Aeronautics. They are located in the following WNRC accessions:

<u>Year</u>	<u>Accession Number</u>	<u>Cubic Footage</u>
1944-45	6865 boxes 1-27	27
1950-52	14202	21

Disposition: Destroy immediately.

Justification: These are duplicates of records which have been, or will be, accessioned by the National Archives. The microprints are not of entire files. but usually of only the letter of transmittal. Important enclosures were not copied. The prints are difficult to read and serve no useful purpose as a finding aid to the correspondence.

"MISCELLANEOUS" ENCLOSURES TO SECRET CENTRAL CORRESPONDENCE FILES. 1948-55.
565 cu. ft.

10.

Arranged by year, then by "outgoing" or "incoming" and then numerically. The "incoming" enclosures for each year also have a letter prefix.

Reports, studies, and some publications on all subjects with which the Bureau of Aeronautics was involved. They include compendia and reports on research and development programs, weapons systems mobilization plans, and specific planes or missiles. The "incoming" material includes reports generated by Bureau of Aeronautics contracts, reports from other scientific and research agencies (both civilian and military), and some publications, such as Air Intelligence Digest. The "outgoing" material, which is much smaller in volume, includes reports or studies compiled by the Bureau of Aeronautics. The enclosures for each year are of the same alphabetical series as the enclosures filed with the secret correspondence.

The records were maintained by the Office Services Division of the Bureau of Aeronautics and are located in the following WNRC accessions:

<u>Year</u>	<u>Accession Number</u>	<u>Cubic Footage</u>
1948 "outgoing"	5240 parts of boxes 10 and 11	1
1948 "incoming" K's	5240 part of box 11 boxes 12-65	54
1949 "outgoing"	6441 boxes 12-16 part of 17	5
1949 "incoming" P's	6441 part of box 17, boxes 18-80	71
1950 "incoming" Q's	7581	96
1951 "incoming" R's	7185	15
1951 "incoming" R's	8581	73
1952 "outgoing"	11151 boxes 60-67	8
1952 "incoming" S's	10988	99
1953 "incoming" C's	11900	84
1954-55 "incoming" N's & T's	13229	39
Many Dates "incoming" & "outgoing"	11151 boxes 10-29	20

Disposition: Permanent, except for duplicate copies which will be removed during archival processing.

Justification: These records are closely related to the secret correspondence files of the Bureau of Aeronautics which have been appraised as permanent. The National Archives has already been offered similar records for 1943-47 and these accessions will complete the series.

SECRET BUREAU OF AERONAUTICS LETTERS OF INSTRUCTIONS (AER'S). 1953-55. 1 cu. ft.

11, Arranged by year and then numerically.

These records were maintained by the Office Services Division and document important decisions of the Bureau of Aeronautics. They are located in WNRC accession:

71 A 2824

Disposition: Permanent.

Justification: These issuances document important Bureau of Aeronautics policies.

BUREAU OF AERONAUTICS INSTRUCTIONS AND NOTICES. ca. 1944-59. 30 cu. ft.

12,

Arranged by type of issuance and then either chronologically or numerically.

Administrative instructions, notices, and memoranda dealing with the internal operations of the Bureau of Aeronautics and with its overall mission. They were maintained by the Office Services Division of the Bureau of Aeronautics and are located in the following WNRC accessions:

<u>Accession Number</u>	<u>Dates</u>	<u>Cubic Footage</u>
2974	1944-53	2
60 A 2542	1950-59	4
61 A 2024	1954-59	1
61 A 2372	1953-55	2
61 A 2792	1950-59	2
62 A 2638	1957-59	2
63 A 2483	1953-59	1
63 A 2699	1955-59	1
64 A 3212	1957-59	1
65 A 4689	1950-59	1
66 A 4956	1951-59	12
63 A 3247	1953-58	1

Disposition: Permanent. Duplicate issuances will be removed and destroyed during archival processing. Only a record set will be retained.

Justification: These records are permanent because of the evidentiary information they contain on the organization and policies of the Bureau of Aeronautics.

BUREAU OF AERONAUTICS CANCELLED REPORTS AND FORMS FILES. ca. 1941-59. 30 cu. ft.

13. Arranged by report or form number.

The files include the report or form, documents such as printing requisitions, and specifications, correspondence concerning additions or changes in the format, and notices cancelling form or report. The records were maintained by the Office Services Division of the Bureau of Aeronautics and are located in the following WNRC accessions:

<u>Accession Number</u>	<u>Cubic Footage</u>
3819	8
5167	2
7340	1
8407	2
8927	1
10853	1
10906	1
59 A 606	1
59 A 2533	2
62 A 3098	3
63 A 3296	4
64 A 3665	2
65 A 4905	1
66 A 5096	1

Disposition: Destroy immediately.

Justification: These are housekeeping records and do not document the basic operations of the Bureau of Aeronautics.

DESTRUCTION AUTHORIZATIONS FOR BUREAU OF AERONAUTICS RECORDS. ca. 1954-65. 2 cu. ft.

14.

Arranged by year.

Requests to dispose of or destroy Bureau of Aeronautics records. The requests were submitted on GSA forms and were maintained by the Office Services Division. They are located in WNRC accession:

67 A 6472

Disposition: Transfer to NARS for use in processing Bureau of Aeronautics records. The records will be destroyed when no longer needed for administrative purposes.

Justification: These records are not permanently valuable (see GRS 16, 3a) and will not be accessioned by the National Archives. They will, however, be useful to the staff during archival processing of the Bureau of Aeronautics records and during preparation of an inventory of the records.

REPORTS, CONFERENCE NOTES, AND HISTORIES OF DIVISIONS OF THE BUREAU OF AERONAUTICS.
Ca. 1945-59. 15 cu. ft.

15,

Annual and semi-annual reports of the Chief of the Bureau of Aeronautics, reports of divisions and offices of the Bureau of Aeronautics, Division Directors' conference transcriptions and notes, World War II Division histories and quarterly summaries. No series is complete.

These records were maintained by the Office Services Division and the Logistics Program Office. They are located in the following WNRC accessions:

<u>Accession Number</u>	<u>Cubic Footage</u>
59 A 582	4
61 A 3322	1
62 A 3101	9
62 A 3378	1

Disposition: Permanent. Routine administrative material, such as reports of branch meetings. will be removed and destroyed during archival processing.

Justification: These records contain evidentiary information about the organization and functions of the Bureau of Aeronautics. There is disposable material intermingled with the records in these accessions which cannot easily be removed until the records are screened during archival processing.

RECORDS OF BOARDS AND COMMITTEES ON AERONAUTICS. 1945-58. 11 cu. ft.

Arranged by board or committee.

16.

Agenda minutes, reports, and other papers of boards or committees on aeronautics. The records are located in the following WNRC accessions:

<u>Accession Number</u>	<u>Board or Committee</u>	<u>Cubic Footage</u>
6441 boxes 88-91	Research and Development Board Committee on Aeronautics	4
8370	Brewster Board and Finletter Commission	1
11430	Overhaul and Repair Officers Conference	1
13070	Overhaul and Repair Officers Conference	1
15529	BU AER Committee on Integrated Aeronautical Program	1
60 A 2370	Inter Bureau Technical Committee	1
62 A 2636	Arnold Board	2

Disposition: Permanent.

Justification: These records contain historically valuable information on the planning for naval aviation after World War II. Some of the boards or committees were very significant in the history of naval aviation.

MISCELLANEOUS RECORDS RELATING TO THE HISTORY AND ORGANIZATION OF THE BUREAU OF AERONAUTICS. ca. 1930-59. 34 cu. ft.

Arranged by type of record.

17. Manuals and other administrative guides, correspondence concerning changes in Bureau of Aeronautics manuals, organization charts, administrative memoranda and bulletins, mobilization manuals and charts, a few records of boards and committees, studies on the reorganization of the Bureau, and several historical or reference files of the Management Engineer. Most of these records were maintained by the Management Division. They are located in the following WNRC accessions:

<u>Accession Number</u>	<u>Cubic Footage</u>
14994	2
15262	1
59 A 2566	3
60 A 2786	13
60 A 2955	5
63 A 2979	3
69 A 4423	3
15288	2
9573	2

Disposition: Permanent, except for housekeeping records, duplicate material, and records of other agencies, which will be destroyed during archival processing.

Justification: About half or less of these records contain information about the organization and operations of the Bureau of Aeronautics that warrant their permanent retention. The others will be removed and destroyed during archival processing.

MISCELLANEOUS RECORDS OF THE LOGISTICS PROGRAM OFFICE. 1939-57. 2 cu. ft.

18.
Arranged by type of record.

Administrative memoranda; final report of the Committee to Review Aviation Logistics, Planning and Administration during World War II; aviation plans (1948-52); and other miscellaneous material. The records are located in WNRC accession:

59 A 2624

Disposition: Permanent, except that routine administrative records and duplicate materials will be removed and destroyed during archival processing.

Justification: Half or more of the material in this accession consists of records that should be retained permanently because they contain valuable information about aviation planning after World War II. The remainder will be removed and destroyed during archival processing.

19. Most accessions are arranged by type of publication (NAV AER. AN, TO) and then numerically. Some accessions have no discernible arrangement.

Erection and maintenance instructions for specific models of planes, pilot's handbooks, handbooks and instruction books for all types of electronic equipment, allowance lists, and parts catalogs, as well as some publications from other Navy and Department of Defense agencies. The transmittal files indicate that some accessions are "master copies." The records were maintained by the Office Services Division, the Avionics Division, and the Electronics Division. They are located in the following WNRC accessions:

<u>Accession Number</u>	<u>Cubic Footage</u>
3071	7
3508	8
3509	4
3557	32
3674	27
4227	7
4766	12
5033	7
5315	10
6005	11
6473	8
6997	1
7004	10
7500	767
8330	1
8367	13
11619	1
16437	6
16620	7
59 A 208	2
59 A 405	2
59 A 516	12
59 A 549	12
59 A 1745	1
60 A 2553	5
60 A 2957	7
61 A 3288	3
66 A 5340	1
68 A 1034	1
69 A 4427	2
71 A 5412	1

Disposition: Permanent, except for publications of other agencies and duplicates.

Justification: These publications contain technical information on planes and equipment that warrant their permanent retention. Only a "record set" of the publications of the Bureau of Aeronautics will be retained. Duplicates and publications of other agencies will be removed and destroyed during archival processing. When this screening is completed, the total volume of the publications should be substantially reduced.

"HISTORY OF PILOTLESS AIRCRAFT AND GUIDED MISSILES" BY REAR ADM. D. S. FAHRNEY AND BACKGROUND FILES AND REFERENCES COMPILED DURING THE WRITING OF THE HISTORY. ca. 1919-55. 53 cu. ft.

20.

Arranged by type of record. There is a detailed list of the contents of each box with the transmittal files.

Textual records, photographs, motion pictures, film, and microfilm. There are several copies of the "history" as well as files on various subjects which were compiled during the writing of the "history." Most of the records are dated before 1948 and many were classified as secret. The records were maintained by the History Project Office and are located in WNRC accession:

59 A 318

Disposition: Permanent.

Justification: These records contain information, in a very accessible form, about a very significant development in weapons systems. The history was compiled under contract of the Bureau of Aeronautics.

NAVAL OPERATIONAL REQUIREMENTS ISSUED BY THE CHIEF OF NAVAL OPERATIONS. 1949-59
1 cu. ft.

21.

Arranged chronologically.

Issuances of the Office of the Chief of Naval Operations. The records are in
WNRC accession: 63 A 2505

Disposition: Destroy immediately.

Justification: These are issuances received by the Bureau of Aeronautics and
do not document any of its functions. These issuance should be in RG 38.

NOTE: This accession has been permanently withdrawn
from WNRC by the agency. The agency will carry out
the approved disposition.

INVESTIGATIVE FILES OF ALLEGED FRAUDS OR IRREGULARITIES IN CONTRACTS. 1956-60.
1 cu. ft.

22.

Arranged in two series: one is chronological; the other alphabetical.

These are files of the Inspector General and are investigations of minor crimes, such as falsification of a time card, using photographic equipment in a naval laboratory for private business. They appear to be investigations of individuals rather than of corporations. The records are in WNRC accession: 63 A 2711

Disposition: Destroy immediately.

Justification: These records do not document a significant activity of the Bureau of Aeronautics and have no historical value.

NAVY ACCOUNTING REGISTERS AND PROJECT ORDER FORMS. 1948-50. 4 cu. ft.

23. Arranged by type of record, then by fiscal year, and then numerically. These records were maintained by the Fiscal Division. They consist of Nav Sanda form 633 (accounting registers) and project order forms for labor and materials at the Naval Observatory, the Naval Aircraft Factory, and at Norfolk. The records are in WNRC accessions: 7723, and 7963.

Disposition: Destroy immediately. (See GRS 7, item 2).

Justification: These are housekeeping records and do not warrant permanent retention.

CONTRACT FILES. ca. 1939-59. 2609 cu. ft.

24,

Each accession is arranged numerically by contract number. For most accessions there are detailed lists of the contents of each box.

Contracts, correspondence, bulky enclosures to contracts, and contract termination files made by the Bureau of Aeronautics on all aspects of the research, development, and testing of naval planes and missiles and on equipment related thereto. The files were maintained by the Office Services Division or the Termination Branch. A typical file includes the contract and correspondence, often quite voluminous, concerning alterations, adjustments, and completion of the contract. The enclosures, which are often separate accessions, include drawings, photographs, progress reports, and test reports. The termination files include minutes of the Contract Review Board. The contract files are in the following WNRC accessions:

<u>Accession Number</u>	<u>Cubic Footage</u>
1716	232
2620	67
4133	65
4134	9
4782	32
6445	160
6525	289
8277	95
9511	9
9833	7
11313	26
11920	45
11921	77
11922	131
12408*	30
12409	25
14085	78
14300	76
15326	10
15392	104
15448	15
15491	43
15656	19
15700	52
15757	96
16306	31
59 551	29
59 A 1789	118
59 A 2160	10
59 A 2907	21
60 A 1959	104
60 A 2750	17

* Some boxes in this accession may be missing. See NCW memo of 6/15/83 in Background

24. Cont.

<u>Accession Number</u>	<u>Cubic Footage</u>
60 A 3042	16
61 A 3035	4
61 A 3254	82
62 A 2144	9
62 A 2232	67
62 A 2988	24
64 A 4005	2
64 A 4093	3
64 A 4137	11
64 A 4280	7
64 A 4504	1
65 A 5124	16
66 A 5344	80
67 A 5742	10
67 A 5959	52
67 A 6506	32
67 A 6909	2
67 A 7241	7
68 A 483	10
68 A 579	10
68 A 844	10
69 A 7662	6
70 A 5601	1
70 A 2211	1
71 A 1084	11
71 A 2816	5
72 A 1598	7
62 A 3231	1

- Disposition:
1. Files possessing significant value, such as those documenting the development of significant planes or missile systems, or those documenting significant research projects. Permanent.
 2. All other files will be destroyed in accordance with GRS 3, item 4 a (1). Any disposal records will be referred to the Navy for concurrence prior to disposal.

Justification: The contract files document the major work of the Bureau of Aeronautics: the research and development of planes and missile systems. The contract files have more research value than do most of the correspondence files which we have appraised as permanent. They are a significant part of the R & D records of this agency. The National Archives has already accessioned contract files dated before World War II. These will complete the series.

CONTRACT HISTORY CARDS. ca. 1922-59. 19 cu. ft.

25.

One group is arranged alphabetically by company; the other numerically (1000 thru 59-3013) by contract number.

5 X 8 cards which give a summary or brief history of the contract. They usually give the name of the contractor, the date and number of the contract, the amount, the date it was closed, and sometimes amendment numbers or appropriation numbers. The records were maintained by the Office Services Division and are in the following WNRC accessions:

4036	1922-46	5 cu. ft.
66 A 4156	1941-59	14 cu. ft.

Disposition: Permanent.

Justification: These records are finding aids to contract files which the National Archives has already accessioned or will accession in the future. The National Archives has already accessioned contract history cards for an earlier period. This records will complete the series.

CONTRACT CHANGE REQUESTS. 1951-60. 11 cu. ft.

26.

Arranged by fiscal year and then numerically.

Forms showing changes in contracts (IBCC Change Actions). The records were maintained by the Office Services Division and are in the following WNRC accessions:

<u>Accession Number</u>	<u>Date</u>	<u>Cubic Footage</u>
64 A 3188	1951-53	2
64 A 3900	1954-55	3
65 A 4057	1956	2
67 A 5801	1957-58	2
67 A 6261	1959-60	2

Disposition: Destroy immediately. *Transfer to NASM, Smithsonian Institution (contact Phil Edwards), 352-3133*

Justification: The information included in these records can be found in the contract files, correspondence files and specifications. The arrangement of these records, numerically by fiscal year, almost precludes their use by researchers.

27

CONTRACT REVIEW FILES. 1942-50. 32 cu. ft.

27.

Arranged by contractor.

Reports and reviews of contracts made by the Bureau of Aeronautics. There are files on companies such as Glenn Martin, Kaiser, Lockheed, Pratt and Whitney, and Pan-American. The records were maintained by the Contract Review Branch and are in the following WNRC accessions:

4928	1942-50	11 cu. ft.
4009	1942-47	21 cu. ft.

Disposition: Destroy immediately.

Justification: These records do not contain information that warrants their permanent retention, and are disposable according to the Navy disposition manual (4280).

PLANT FACILITIES FILES. 1941-56. 43 cu. ft.

28. Arranged numerically by contract or alphabetically by name of plant.

Contracts, and related correspondence, for materials and work to convert plants to war production. The records were maintained by the Office Services Division, the Procurement Division, or the Industrial Planning Division. They are in the following WNRC accessions:

<u>Accession Number</u>	<u>Cubic Footage</u>
2045	7
2293	10
2313	13
2701	5
4246	3
5594	4
70 A 6076	1

Disposition: Destroy immediately.

Justification: These records do not document any major activity of the Bureau of Aeronautics. Information about war production facilities is available in other records.

INFRINGEMENT CASE FILES OF THE ASSOCIATE PATENT COUNSEL. 1941-60. 5 cu. ft.

29.

Arranged alphabetically by case.

Correspondence relating to patent infringements. The records are in WNRC accession: 61 A 2497

Disposition: Destroy immediately.

Justification: These records do not document any major activity of the Bureau of Aeronautics and do not warrant permanent retention.

SECURITY RECOMMENDATIONS TO THE COMMISSIONER OF PATENTS. ca. 1950-60. 2 cu. ft.

30,

Arranged numerically by patent application number.

Form letters from the Patent Office, forms of the Armed Services Patent Advisory Board, and yellow route sheets of the Bureau of Aeronautics requesting that certain patents be classified as "secret." The records were maintained by the Office Services Division and are in WNRC accession: 64 A 3563

Disposition: Destroy immediately.

Justification: These records do not document any major activity of the Bureau of Aeronautics and do not warrant permanent retention.

PERSONAL SERVICES CONTRACTS. 1948-59. 1 cu. ft.

31. Arranged alphabetically.

Contracts with individuals hired as consultants by the Bureau of Aeronautics. The records were maintained by the Personnel Division and are in WNRC accession: 60 A 1823

Disposition: Destroy immediately.

Justification: These are personnel-type records and do not document any major activity of the Bureau of Aeronautics.

MISCELLANEOUS CORRESPONDENCE RELATING TO CONTRACTS. 1945-57. 1 cu. ft.

32,

Routine, administrative correspondence maintained by the General Council's Office.

The records are in WNRC accession: 59 A 1803

Disposition: Destroy immediately.

Justification: These records do not document any major activity of the Bureau of Aeronautics.

32.

TECHNICAL RECORDS RELATING TO THE STRUCTURE AND PERFORMANCE OF AIRPLANES, AIRSHIPS, HELICOPTERS, AND SOME GUIDED MISSILES. 1918-63. 989 cu. ft.

Most accessions are arranged by designation of airplane, airship, helicopter, or missile. Some are arranged numerically by contract number or report number; Others have no apparent arrangement.

Structure and analysis reports, wind tunnel reports, flight demonstration reports, flutter analysis reports, final performance tests, weight and balance reports, performance calculations, reports of studies of equipment, and some drawings, specifications, and "day files." There is also some miscellaneous reference material included in a few accessions. The records were maintained by the Structures Branch, the Aerodynamics and Hydrodynamics Branch, the Design Patrol Branch, and other branches of the Airframe Design Division, the Design Elements Division, the Evaluations Division, or the Design Coordination Division. A few accessions of records created in the 1950's are R & D files in the sense that they include correspondence, specifications, and reports of a specific project. The records are in the following WNRC accessions:

<u>Accession Number</u>	<u>Cubic Footage</u>
893	13
1582	5
2066	21
2234	12
2786	21
2803	15
3028	14
3379	4
3464	10
3956	27
4369	6
4661	1
4909	3
5381	4
5588	15
5781	14
5821	18
5838	3
6083	7
6489	2
6803	1
6866	5
6968	2
7368	14
7456	16
7570	4
8170	17
8594	3
8821	8

33. Cont.

<u>Accession Number</u>	<u>Cubic Footage</u>
9058	1
9114	15
9175	23
9194	11
9211	11
9238	7
9281	8
9432	2
9604	336
9642	1
10006	1
10238	1
10728	3
10817	12
11312	13
11320	2
12688	2
13145	3
13062	1
13304	1
13799	2
13851	11
13865	5
14039	4
14227	3
14636	2
15039	4
15148	6
15832	6
15798	5
16159	10
16280	16
16581	4
59 A 159	7
59 A 809	21
60 A 2163	6
60 A 2461	8
61 A 1953	15
62 A 2475	16
66 A 5325	1
67 A 7238	1
68 A 1295	3
71 A 3898	4
8193	8
3376	19
11789	4
61 A 2089	1
63 A 3382	1

33. Cont.

<u>Accession Number</u>	<u>Cubic Footage</u>
63 A 3325	1
63 A 3353	2
64 A 3238	3
66 A 5109	1
66 A 5337	5
66 A 5498	3
67 A 5585	6
67 A 6876	16
68 A 1537	2
68 A 1608	4
68 A 5664 (343)	3
63 A 2238	6
9174	4
60 A 2521	1

Disposition: 1. Technical records documenting major projects: permanent.
2. All others. Destroy immediately.

Justification: These are research and development records and contain technical information about major projects of the Bureau of Aeronautics. There is much disposable material among these accessions which should be removed when the records are carefully screened. This screening will be done in conjunction with staff of the Naval Air Systems Command.

SPECIFICATIONS FOR AIRPLANES. ca. 1920-61. 124 cu. ft.

34.

Arranged numerically by SD number and/or by designation of plane.

Detail specifications, contract changes and amendments. Most of these records were maintained by the Technical Data Division. They are in the following WNRC accessions:

<u>Accession Number</u>	<u>Cubic Footage</u>
509	20
2846	10
1984	29
4583	5
6834	3
9208	2
10493	1
11328	6
11854	2
14520	2
14591	5
14695	7
15015	2
15281	2
15440	3
59 1980	4
60 A 1596	7
60 A 1702	1
61 A 2782	1
67 A 7017	6
68 A 1215	6

- Disposition:
1. Specifications documenting major projects; permanent.
 2. All others: destroy immediately.

Justification: These are part of the research and development records of the Bureau of Aeronautics. They will be reviewed and screened along with the contracts and technical records. This will be done in conjunction with staff of the Naval Air Systems Command.

DRAWINGS OF AIRPLANES. 1941-45. 3 cu. ft.

35, Arranged by designation of airplane.

Folder drawings; which are not "oversize." They were maintained by the Design Coordination Branch of the Engineering Division and are in WNRC accession: 1406

Disposition: Permanent. *Transfer to Smithsonian Institution.*

Justification: The Smithsonian Institution is screening a large accession of drawings for the National Archives. These drawings should be incorporated into that large accession. (Contact: *Phil Edwards*)

357-3133

GENERAL SPECIFICATIONS. ca. 1930-48. 25 cu. ft.

Arranged by series (SR, AN, SQ, SE, T, PB) and then numerically.

36.

Folders of general specifications for components of airplanes. Many folders include specifications, cancellation notices, distribution lists, and changes and revisions. These records were maintained by the Technical Data Division and are in the following WNRC accessions:

<u>Accession Number</u>	<u>Cubic Footage</u>
10239	7
10314	14
16038	4

Disposition: 1. "Record set" of specifications, permanent. See GRS 2, item 2a (6).
2. All others; destroy immediately. See GRS 2, item 2b.

Justification: These are a part of the research and development records of the Bureau of Aeronautics and are permanently valuable. There is much disposable material among the accessions which should be removed when the records are screened during archival processing.

TECHNICAL RECORDS RELATING TO MISSILE SYSTEMS AND ELECTRONIC EQUIPMENT. ca.
1945-60. 59 cu. ft.

37,

Arranged by type of record.

Correspondence, "master plans," drawings, contracts, progress reports, some photographs, and specifications relating to bomb directing systems, sparrow missile systems, aircraft firecontrol systems, missile control systems, and electronic equipment. Most of the records were created during the 1950's by the Avionics Division, the Electronics Division, or the Guided Missiles Division. They are in the following WNRC accessions:

<u>Accession Number</u>	<u>Cubic Footage</u>
16648	5
60 A 1979	3
62 A 2946	3
12622	1
14185	3
59 A 217	2
60 A 2557	4
60 A 2199	3
67 A 7072	1
13380	1
61 A 2863	1
64 A 3797	3
61 A 3323	5
62 A 2892	2
59 A 1597	4
59 A 2000	2
59 A 1554	2
14992	2
62 A 2489	12

Disposition: 1. Technical records documenting major projects; permanent.
 2. All others: Destroy after screening.

Justification: These are research and development records and contain technical information about major projects of the Bureau of Aeronautics. There is much disposable material, such as routine administrative records and non-substantive material, among these accessions which should be removed when the records are carefully screened during archival processing. The screening will be done in conjunction with staff of the Naval Air Systems Command.

"PROPOSAL FILES" FOR AIRPLANES, HELICOPTERS, OR MISSILES. ca. 1943-61. 172 cu. ft.

38,

Arranged by proposal or competition.

The files include letters of invitation, the summary reports of the company competing for the proposal, proposed detail specifications, performance reports, proposed weight balance reports, drawings, cost sections, mock-up data. The records were maintained by the Evaluations Division and are in the following WNRC accessions:

<u>Accession Number</u>	<u>Dates</u>	<u>Cubic Footage</u>
6873	1947-51	5
4791	1940-50	19
5813	1946-50	12
6719	1951	5
8272	1949-51	5
9'068	1948-52	7
9904	1953	9
12447	1953-54	4
12496	1954	4
12665	1948-54	7
13987	1952-56	10
15333	1956-57	16
15366	1956	4
16058	1949-56	1
16547	1956	3
16786	1957	16
60 A 2284	1958	4
60 A 2288	1959	9
61 A 2377	1955-56	4
61 A 3012	1944-59	7
63 A 2004	1934-61	8
63 A 2232	1952-61	12
67 A 7011	1957 box 1	1

Disposition: 1. Files relating to significant or major proposals; permanent.
2. All others; destroy after screening.

Justification: These are a part of the research and development records of the Bureau of Aeronautics. Records relating to insignificant projects or proposals will be removed and destroyed during archival processing. This determination will be made after consultation with the staff of Naval Air Systems Command.

TECHNICAL REPORTS MADE BY THE DEPARTMENT OF DEFENSE AND ITS CONTRACTORS. ca.
1920-59. 2231 cu. ft.

39,

Arranged numerically by "TI" or "DR" number.

Printed, mimeographed, or stencil copies of reports, studies, or minutes of scientific meetings on all subjects relating to aviation. Many are reports and studies of applied or theoretical research on aerodynamics or on the chemical composition of the components of planes and missiles. Also included are reports on specific planes or missile systems. There are frequently two or three copies of each report. The records were maintained by the Technical Information Branch of the Technical Data Division. They are in the following WNRC accessions:

<u>Accession Number</u>	<u>Cubic Footage</u>
6524	187
7868	214
8590	223
9495	236
10300	230
13461	172
15826	287
59 A 1445	71
60 A 2436	91
60 A 2659	100
61 A 3267	100
62 A 1913	100
62 A 2033	210
63 A 3240	1
3673	9

Disposition: 1. "Record set" of reports documenting significant studies; permanent.
2. All others; destroy after screening.

Justification: The reports document major scientific and technological research conducted before and after World War II by the military, private industry, major universities, and civilian agencies. The volume of these accessions will be reduced by about a half when duplicates are removed. The screening of the remaining reports will be done in consultation with staff of the Naval Air Systems Command.

MISCELLANEOUS REFERENCE FILES OF THE TECHNICAL DATA DIVISION. ca. 1930-54.
106 cu. ft.

40. Each accession has its own arrangement. Most are arranged numerically by report number. A few are arranged alphabetically by subject.

Accessions consist of wind tunnel tests, technical reports from Defense Department agencies and universities, translations of captured German documents, reports of the National Advisory Committee for Aeronautics, reports of the U.S. Technical Mission in Europe (1945-46), and a reference file. The records were maintained by the Technical Data Division and are in the following WNRC accessions:

<u>Accession Number</u>	<u>Description</u>	<u>Cubic Footage</u>
11128	"subject" file, 1945-54	6
3666	wind tunnel tests, 1941-46	1
3665	wind tunnel tests, 1941-46	3
3775	wind tunnel tests, 1930-45	2
3886	weight and balance calculations, 1941-45	1
3664	reports from U.S. companies, 1941-46	18
3810	reports from industries, and U.S. govt. 1940-46	24
4079	reports from Cal. Tech. 1932-46	4
4363	reports from universities, Defense Dept. 1941-47	3
9436	reports of U.S. Technical Mission in Europe, 1945-46	11
6867	translations of captured German documents ca. 1941-44	30
68 A 1340	reports of National Advisory Committee for Aeronautics, 1950's	3

Disposition: 1. Records documenting significant projects; permanent.
 2. All others; destroy after screening.

Justification: There are important reports and studies among these accessions which are historically valuable and should be retained. There are many, however which are disposable either because they are duplicated in other series or of marginal value. These should be removed when the records are screened during archival processing.

TECHNICAL REPORTS PRODUCED AT NAVY DEPARTMENT TESTING CENTERS. ca. 1930-65.
128 cu. ft.

41. Most of the reports are arranged numerically by PTR, NAM, AML, AMS, NAF, BIS, NAES, AEL number.

Reports prepared by the Naval Air Material Center, the Aeronautical Materials Laboratory, the Naval Aircraft Factory, the Aeronautical Materials Section, the Board of Inspection and Survey, the Naval Air Experimental Station, the Office of Research and Inventions, the U.S. Naval Air Test Center Patuxent River, the Naval Research Laboratory, and the Aeronautical Engine Laboratory on a variety of subjects. The records were maintained by the Technical Information Branch of the Technical Data Division and are in the following WNRC accessions:

<u>Accession Number</u>	<u>Facility</u>	<u>Cubic Footage</u>
3409	Navy Yard Facilities, Philadelphia 1941	21
3950	Board of Inspection and Survey, 1943-46	9
3949	Naval Air Experimental Station, 1938-46	5
3948	Office of Research and Inventions, 1943-46	7
3189	Patuxent River Testing Center, 1940-46	21
3809	Naval Research Lab, 1939-46	6
67 A 7192	Aeronautical Engine Laboratory, 1930-65	33
1695	Naval Aircraft Factory	26

Disposition: 1. Reports documenting significant projects: permanent.
 2. All others: destroy after screening.

Justification: These records are part of the research and development records of the Bureau of Aeronautics and many of them are permanently valuable. Many are disposable but this determination cannot be made until the records are screened during archival processing. This will be done in consultation with staff of the Naval Air Systems Command.

MISCELLANEOUS RECORDS OF THE AIRBORNE EQUIPMENT DIVISION. 1941-59. 7 cu. ft.

42.
Arranged by type of record, if at all.

Includes correspondence with the National Advisory Committee for Aeronautics, the Metallurgical Advisory Board, and other committees, technical reports relating to metals and other materials, and other miscellany. These records were maintained by the Materials Branch of the Airborne Equipment Division and are in the following WNRC accessions:

59 A 470	3 cu. ft.
60 A 2002	4 cu. ft.

Disposition: 1. Records documenting significant projects: permanent.
2. All others; destroy after screening.

Justification: These accessions include records documenting significant projects of the Bureau of Aeronautics that warrant their permanent retention. There is also much disposable material, such as routine administrative correspondence and notices which should be removed and destroyed during archival processing.

CONTRACTS AND REPORTS ON ENGINES. 1918-56. 17 cu. ft.

43. Arranged by type of record.

Reports and contracts on gas, jet propulsion, and diesel engines. One accession is a "history of diesel engines." The records were maintained by the Power Plant Division and are in the following WNRC accessions:

<u>Accession Number</u>	<u>Cubic Footage</u>
2873	2
3101	4
4296	5
4932	2
15822	1
59 A 1343	3

Disposition: 1. Records documenting significant projects: permanent.
2. All others: destroy after screening.

Justification: Many of these records document significant developments in engines and should be retained permanently. The screening of the records to remove the insignificant material will be done in consultation with the staff of the Naval Air Systems Command.

MISCELLANEOUS RECORDS OF THE POWER PLANT DIVISION. 1937-58. 13 cu. ft.

44,

Arranged by type of record.

Consists of miscellaneous correspondence files, proposals for propellers, reports on components of engines, supercharger impeller tests, turbojet engine bulletins, notations on invention disclosures. The records were maintained by the Power Plant Division and are in the following WNRC accessions:

<u>Accession Number</u>	<u>Cubic Footage</u>
14466	3
15625	1
14086	2
1964	1
2769	3-
59 A 2393	1
59 A 1075	1
62 A 2569	1

- Disposition:
1. Records documenting significant projects: permanent.
 2. All others: destroy after screening.

Justification: Much of the material, such as routine correspondence, Notations on invention disclosures, progress reports, and routine bulletins, should be destroyed. There are some reports and correspondence concerning engines which are permanently valuable. These cannot be removed or separated from the disposable material until the records are carefully screened during archival processing. This screening will be done in consultation with the staff of the Naval Air Systems Command.

MISCELLANEOUS RECORDS OF THE INDUSTRIAL PLANNING BRANCH. 1952-54. 3 cu. ft.

45. Arranged by type of record.

Budget estimates, engineering studies of facilities requirement, at certain plants, day files, and monthly reports. These records were maintained by Industrial Planning Branch and are in WNRC accession: 10598

Disposition: Destroy immediately. See GRS 23, item 1.

Justification: These are internal operating records and are not permanently valuable.

RECORDS RELATING TO THE FLEX-DECK PROJECT. 1951-58. 2 cu. ft.

Arranged by type of record.

46. Contracts reports correspondence, and photographs relating to the flex-deck project: the testing and evaluation of the feasibility of landing an airplane on a flexible deck. The records were maintained by the Ships Installation Division and are in WNRC accession: 59 A 2531.

Disposition: Permanent.

Justification: This is an historical file on the flex-deck, a significant project of the Navy Department.

"CARRIER INFORMATION." 1930-39. 1 cu. ft.

47.

An historical or reference file on air craft carriers. Includes diagrams and correspondence relating to Arresting gears. The records were maintained by the Ships Installation Division and are in WNRC accession. 69 A 3838

Disposition: Permanent.

Justification: This is an historical file on a significant project of the Navy Department.

MISCELLANEOUS RECORDS OF THE SHIPS INSTALLATION DIVISION. ca. 1930-60. 20 cu. ft.

48.

Arranged by type of record.

Correspondence regarding arresting gears, shipment orders, quarterly flight deck reports, tests relating to arresting gears, Ships Characteristics Board memos, correspondence regarding test facilities at Lakehurst, New Jersey, and 12 volumes of Habitability in the U.S. Navy. These records were maintained by the Ships Installation Division are in the following WNRC accessions:

<u>Accession Number</u>	<u>Cubic Footage</u>
69 A 960	1
9308	2
12269	1
6414	7
11723	8
71 A 2209	1

Disposition: 1. Records documenting significant projects: permanent
2. All others: destroy after screening.

Justification: Some of the correspondence and reports in these accessions are permanently valuable because they contain information on subjects such as arresting gears. Most of the material, however, consists of disposable material such as routine administrative correspondence and memos, shipment orders, and publications and reports of other agencies that were collected by the Ships Installation Division. The historically valuable material cannot be identified and removed until the records are screened during archival processing. This will be done in consultation with the staff of the Naval Air Systems Command.

RECORDS RELATING TO PROJECTS AT NAVAL AIR TEST FACILITIES. ca. 1943-58. 10 cu. ft.

Arranged by type of record and then by project.

49,

One accession consists of folders containing correspondence and reports concerning tests conducted at the Patuxent River Naval Air Test Center, the Naval Air Material Center at Philadelphia, and other centers. The other accessions consist of record cards, summary sheets, progress reports, and Board of Inspection and Survey "yellow sheets" of tests on various parts of planes. The records were maintained by the Experimental Programs Division and are in the following WNRC accessions:

68 A 444	5 cu. ft.
11258	4 cu. ft.
2538	1 cu. ft.

Disposition:

1. Records documenting significant projects: permanent.
2. All others: destroy after screening.

Justification: Most of the records in these accessions are disposable because they relate to insignificant projects or because they are routine administrative records and do not include any significant information about the project. These records will be removed and destroyed during archival processing. This will be done in consultation with the staff of the Naval Air Systems Command.



MASTER PLANS FOR RESEARCH AND DEVELOPMENT FOR FISCAL YEARS 1946, 1947, 1948,
and 1949. 1 cu. ft.

50,

Arranged by year.

The records were maintained by the Program and Budget Office and are in WNRC
accession: 60A 1815

Disposition: Permanent.

Justification: These records are permanent because they contain important in-
formation about research and development by the Bureau of Aeronautics in an
easily accessible form.

PROJECT WORKSHEETS AND CARDS. 1948-59. 6 cu. ft.

Arranged by type of record and then numerically.

51,

These records were maintained by the Research Division and the Airborn Equipment Division and are in WNRC accessions:

62 A 2379	2 cu. ft.
62 A 2955*	4 cu. ft.

Disposition: Destroy immediately.* See GRS 23, item 5.

Justification: These are routine administrative records and do not warrant permanent retention.

* NOTE: Accession 62A2955 is to be returned to Dr. William Armstrong, NAVAIR historian, tel: 692-7834, for review.

FILES RELATING TO INACTIVATED NAVAL AIR STATIONS. ca. 1944-59. 6 cu. ft.

Arranged by name of station.

52.

Correspondence, legal documents, photographs, and some plats of the land or structures on naval air stations. The records are in the following WNRC accessions:

- 9751 1 cu. ft.
- 69 A 2454 5 cu. ft.

Disposition: Permanent.

Justification: These are the equivalent of real estate files for naval air stations and are permanent because of the historical and legal information they contain.

CORRESPONDENCE RELATING TO AIRCRAFT AND MISSILES. 1946-59. 21 cu. ft.

53.

Arranged by plane or missile.

These records were maintained by the Aircraft Division and are in the following WNRC accessions:

<u>Accession Number</u>	<u>Dates</u>	<u>Cubic Footage</u>
15815	1946-56	1
16155	1948-56	3
63 A 3012	1955-59	6
66 A 4705	1943-56	11

Disposition: Permanent.

Justification: These files contain correspondence about significant projects of the Bureau of Aeronautics in an easily accessible form.

FLIGHT LOGS OF SOC-3 MODEL 1122 AND SOC-2 MODEL 0397. 1937-45. 1 cu. ft.

54.

Four logs for the SOC 3 and three for the SOC 2. A notation on the logs states: "logs from salvaged aircraft deemed of historical value." These records were maintained by the Records Officer and are in WNRC accession:

2520

Disposition: Destroy after they are no longer needed for legal reasons.

Justification: These records do not appear to have any historical value.

NOTE: This accession has been permanently withdrawn from WNRC by the agency. The agency will apply the approved disposition.

AIRCRAFT SERVICE CHANGES AND BULLETINS. ca. 1950-59. 8 cu. ft.

55,

11 X 17 printing flats detailing changes in service of aircraft. These records were maintained by the Office Services Division and are in WNRC accession:

16715

Disposition: Destroy immediately. *Transfer to NASM, Smithsonian Institution.
Contact: Phil Edwards, 352-3133*

Justification: These are printing flats of changes in Bureau of Aeronautics publications.

PRINTED AERONAUTICAL MANUFACTURERS PLANNING REPORTS. ca. 1949-53. 1 cu. ft.

56.

The accession also includes some other publications such as: Status of Piloted and Pilotless Airframe Production, Experimental, and Overhaul Contracts and Source Book of World War II Basic Data Airframe Industry. The records were maintained by the Contracts Division and are in WNRC accession:

16646

Disposition: Destroy immediately.

Justification: These records do not document any of the major activities of the Bureau of Aeronautics.

NOTE: This accession has been permanently withdrawn from WNRC by the agency. The agency will apply the approved disposition.

RECORDS SHOWING THE PRODUCTION OF NAVAL AIRCRAFT. 1935-49. 1 cu. ft.

57,

Arranged by type of record.

Records of acceptances, production schedules, and production programs. They were maintained by the Production Division and are in WNRC accession: 5269

Disposition: Permanent.

Justification: These records contain important information in an easily accessible format.-

MISCELLANEOUS RECORDS RELATING TO THE NAVAL AIR MISSILE TEST CENTER AT POINT MUGU AND THE LANDING AIDS EXPERIMENTAL STATION AT ARCATA, CALIFORNIA. 1945-51.

3 cu. ft.

58.

Arranged by facility and then by type of record.

Includes reports of the board investigating the site for a missile test center, evaluations of the facilities at Point Mugu, and correspondence of the establishments. The records were maintained by the Experimental Programs Division and the Shore Establishment Division and are in WNRC accessions:

- 3226 1 cu. ft.
- 8901 2 cu. ft.

Disposition: Permanent.

Justification: Half or more of these records documenting routine matters are disposable; these will be removed and destroyed when the records are screened during archival processing.

CORRESPONDENCE OF THE DESIGN ELEMENTS DIVISION. 1951-53. 1 cu. ft.

Arranged numerically.

59,

These records are located in WNRC accession: 11880.

Disposition: Destroy immediately.

Justification: These records are carbon copies of miscellaneous correspondence and do not document any major activity of the Bureau of Aeronautics.

NOTE: This accession has been permanently withdrawn from WNRC by the agency. The agency will apply the approved disposition.