

# INACTIVE - ALL ITEMS SUPERSEDED

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION  
Request for Records Disposition Authority

Records Schedule: DAA-0127-2013-0015

## Request for Records Disposition Authority

Records Schedule Number DAA-0127-2013-0015  
Schedule Status Modified Approved Version  
Agency or Establishment Department of the Navy  
Record Group / Scheduling Group Records of the U.S. Marine Corps  
Records Schedule applies to Agency-wide  
Schedule Subject FINANCE MANAGEMENT SYSTEMS (FMS)  
Internal agency concurrences will be provided Yes

Background Information This is a Marine Corps Electronic Information System (EIS) currently listed within the DON Application and Database Management System and DoD IT Portfolio Repository (DADMS-DITPR-DON).

### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

### GAO Approval

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## Outline of Records Schedule Items for DAA-0127-2013-0015

Sequence Number	
1	FINANCE MANAGEMENT SYSTEM (FMS)
1.1	FINANCE MANAGEMENT SYSTEM(FMS) Master File Disposition Authority Number: DAA-0127-2013-0015-0001

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## Records Schedule Items

Sequence Number	
1	<p><b>FINANCE MANAGEMENT SYSTEM (FMS)</b> Computron is an enterprise integrated accounting system that manages information related to General Ledger, Accounts Payable, Fixed Assets, Accounts Receivables, Purchasing, and Inventory. Computron FMS started around 1998 and is ongoing</p>
1.1	<p><b>FINANCE MANAGEMENT SYSTEM(FMS) Master File</b></p> <p>Disposition Authority Number      DAA-0127-2013-0015-0001</p> <p>.Data elements include but are not limited to Accountsfor Profits &amp; Loss and for Balance Sheet, Command Code, Posting accounts, Transaction Description, Transaction amount, Debit or Credit, Data Class. <b>ACCOUNTS PAYABLE:</b> Data elements include but are not limited to Command Code, Vendor Number, Vendor Name, Remit ID, 1099 Info, Vendor Address, Vendor Tax ID, Voucher Type, Payment method, Payment Amount, Voucher, Category, Invoice Number, Purchase Order Number, Amount Due, Payment Date, Discount, Tax Charge, Pay From Bank account. <b>FIXED ASSETS:</b> Data elements include but are not limited to Company Code, Asset Number, Property Tag Number, Description, Serial Number, Model Number, Acquisition Date, Production date, Vendor Name, Asset Class, Vendor number &amp; Name and Depreciation Date. <b>ACCOUNTS RECEIVABLE:</b> Data elements include but are not limited to Customer Name, Customer Address, Open Items, Command Code, Transaction Identifier, Description, Bad Debt start date, Bad Debt Purge Date, Payment method, Bad Debt Amount, and Bad Debt Type. <b>PURCHASING:</b> Data elements include but are not limited to: Company Code, Department, Requisitioner, Requisition No, Ship-to Location, Finance Status, Quantity, Price, Item Identifier, Item Description, Vendor Identifier, Vendor Type, Unit, Delivery Date, Purchase Order Number, Invoice Amount, Invoice Date, Receipt Date, and Term Code. <b>INVENTORY:</b> Data elements include but are not limited to Company Number, Item ID, Primary Vendor, Item Description, Shelf Life, Cost Method, Quantity required, and Vendor Lead Time.</p> <p>Final Disposition                      Temporary</p> <p>Item Status                              Inactive</p> <p>Is this item media neutral?          Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?      Yes</p> <p>Do any of the records covered by this item exist as structured electronic data?                      Yes</p>

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Manual Citation	Manual Title
SSIC 7010	NON-APPROPRIATED FUNDS RECORDS

**Inactive Status Explanation**      This item is inactive because it was superseded by New Disposition Authority Number: DAA-NU-2015-0007-0026  
This item is inactive because it was superseded by DAA-NU-2015-0007-0026.

**Disposition Instruction**

**Cutoff Instruction**      Destroy 6 years and 3 months after period covered by account.

**Retention Period**      Destroy 6 year(s) and 3 month(s) after period covered by account

**Additional Information**

**GAO Approval**      Not Required

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## Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

## Signatory Information

Date	Action	By	Title	Organization
02/11/2013	Certify	Matthew Staden	Department of the Navy	Sec Nav/DON/AA - Record Report and Directives Management Division
10/25/2013	Submit for Concurrence	Steven Rhodes	Appraiser	National Archives and Records Administration - Records Management Services
10/29/2013	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - Records Management Services
10/29/2013	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
11/02/2013	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist

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