

# INACTIVE - ALL ITEMS SUPERSEDED

## Request for Records Disposition Authority

Records Schedule Number      DAA-0127-2013-0016  
Schedule Status                Modified Approved Version

Agency or Establishment       Department of the Navy  
Record Group / Scheduling Group   Records of the U.S. Marine Corps  
Records Schedule applies to    Agency-wide  
Schedule Subject                Retail Workforce Scheduler (RWS)  
Internal agency concurrences will be provided      Yes

Background Information        This is a Marine Corps Electronic Information System (EIS) currently listed within the DON Application and Database Management System and DoD IT Portfolio Repository (DADMS-DITPR-DON).

### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

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## Outline of Records Schedule Items for DAA-0127-2013-0016

Sequence Number	
1	RETAIL WORKFORCE SCHEDULER (RWS)
1.1	RETAIL WORKFORCE SCHEDULER (RWS) Master File Disposition Authority Number: DAA-0127-2013-0016-0001

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## Records Schedule Items

Sequence Number					
1	<p><b>RETAIL WORKFORCE SCHEDULER (RWS)</b> The Retail Workforce Scheduler (RWS) system is to use optimized labor scheduling software to allow management to budget, forecast, and schedule labor on a variety of key factors, including: sales forecasts/trends, corporate initiative, ad hoc assignment, employee skill, and employee preferences. The date range of the records is 2010 and ongoing.</p>				
1.1	<p><b>RETAIL WORKFORCE SCHEDULER (RWS) Master File</b> Disposition Authority Number      DAA-0127-2013-0016-0001</p> <p>Data elements include but are not limited to Employees, Users, Sites, Departments, Lines of Business (LOBs), Jobs, Sales, Returns, Items, Transactions, and Payroll wages</p> <p>Final Disposition                      Temporary</p> <p>Item Status                                Inactive</p> <p>Is this item media neutral?            Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?      Yes</p> <p>Do any of the records covered by this item exist as structured electronic data?                              Yes</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Manual Citation</th> <th style="text-align: left;">Manual Title</th> </tr> </thead> <tbody> <tr> <td>SSIC 7010</td> <td>NON APPROPRIATED FUNDS RECORDS</td> </tr> </tbody> </table> <p>Inactive Status Explanation            This item is inactive because it was superseded by New Disposition Authority Number: DAA-NU-2015-0007-0027 This item is inactive because it was superseded by DAA-NU-2015-0007-0027.</p> <p>Disposition Instruction</p> <p>Cutoff Instruction                        Destroy when 6 years and 3 months old.</p> <p>Retention Period                         Destroy 6 year(s) and 3 month(s) after creation</p> <p>Additional Information</p>	Manual Citation	Manual Title	SSIC 7010	NON APPROPRIATED FUNDS RECORDS
Manual Citation	Manual Title				
SSIC 7010	NON APPROPRIATED FUNDS RECORDS				

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NATIONAL ARCHIVES AND RECORDS ADMINISTRATION  
Request for Records Disposition Authority

Records Schedule: **DAA-0127-2013-0016**

GAO Approval

Not Required

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## Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

## Signatory Information

Date	Action	By	Title	Organization
02/11/2013	Return to Submitter	Matthew Staden	Department of the Navy	Sec Nav/DON/AA - Record Report and Directives Management Division
02/11/2013	Certify	Matthew Staden	Department of the Navy	Sec Nav/DON/AA - Record Report and Directives Management Division
12/17/2013	Submit for Concurrence	Steven Rhodes	Appraiser	National Archives and Records Administration - Records Management Services
01/02/2014	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - Records Management Services
01/08/2014	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
01/09/2014	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist

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