

Outline of Records Schedule Items for DAA-0127-2014-0001

Sequence Number	
1	DISTRIBUTED COMMON GROUND/SURFACE SYSTEM-MARINE CORPS (DCG S-MC)
1.1	MASTER FILES Disposition Authority Number: DAA-0127-2014-0001-0002

Records Schedule Items

Sequence Number			
1	<p>DISTRIBUTED COMMON GROUND/SURFACE SYSTEM-MARINE CORPS (DCGS-MC)</p> <p>DISTRIBUTED COMMON GROUND/SURFACE SYSTEM-MARINE CORPS (DCGS-MC) is the Marine Corps response to the Department of Defense mandate for Services to develop a DCGS Family of Systems to provide tasking, posting, processing, and use of Intelligence, Surveillance, and Reconnaissance information in support of the Joint Force Commander, and Joint and Coalition force operations. It is a central hub for information coming from Marine Corps tactical intelligence systems. Processed intelligence is posted to the Distributed Common Ground/Surface System (DCGS) Integration Backbone (DIB) and made available to other tactical intelligence systems. It is also a node within the DIB federation and receives information/intelligence from any number of other Service-level intelligence contributors.</p>		
1.1	<p>MASTER FILES</p> <p>Disposition Authority Number DAA-0127-2014-0001-0002</p> <p>Data elements include, but are not limited to, the collection of tactical intelligence and counterintelligence information in raw form, including handwritten notes, electronic notes, captured material, scanned documents and photos, digital still imagery, digital video, voice recordings, etc., received from internal or external sources and uploaded into the master files. All records are temporary. They remain on the system only until analyzed and reported on. Once reports are sent to higher headquarters, all information becomes perishable. In addition, processed intelligence is posted to the Distributed Common Ground/Surface System Integration Backbone (DIB) and made available to other tactical intelligence systems.</p> <p>Final Disposition Temporary</p> <p>Item Status Active</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p>Do any of the records covered by this item exist as structured electronic data? Yes</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px;">Manual Citation</td> <td style="width: 50%; padding: 5px;">Manual Title</td> </tr> </table>	Manual Citation	Manual Title
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SSIC 3800.17	DISTRIBUTED COMMON GROUND/ SURFACE SYSTEM•MARINE CORPS (DCGS-)
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Disposition Instruction

Cutoff Instruction

Cut off after current operation.

Retention Period

Destroy when no longer needed

Additional Information

GAO Approval

Not Required

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
10/21/2013	Certify	James Willson-Quayle	Director Directives R ecords Management Division	Department of the Navy - Secretary of the Navy
09/09/2015	Submit for Concur rence	Steven Rhodes	Appraiser	National Archives and Records Administration - Records Management Services
09/11/2015	Concur	Margaret Hawkins	Director of Records Management Servic es	National Records Management Program - ACNR Records Management Serivces
09/11/2015	Concur	Margaret Hawkins	Director of Records Management Servic es	National Records Management Program - ACNR Records Management Serivces
09/15/2015	Approve	David Ferriero	Archivist of the Unite d States	Office of the Archivist - Office of the Archivist