

INACTIVE - ALL ITEMS ARE SUPERSEDED

Request for Records Disposition Authority

Records Schedule Number DAA-0127-2014-0014
Schedule Status Modified Approved Version

Agency or Establishment Department of the Navy
Record Group / Scheduling Group Records of the U.S. Marine Corps
Records Schedule applies to Major Subdivision
Major Subdivision United States Marine Corps
Minor Subdivision Administrative and Resource Division
Schedule Subject SSIC 5291 VI PRODUCTIONS, PRODUCTS AND SERVICES
RECORDS MDI Security System

Internal agency concurrences will be provided No

Background Information MDI is a private enclave of electronic sensors and automated monitoring equipment supporting physical security for Marine Corps installations. The system consists of sensors installed at buildings or areas to detect and report access activity – both authorized and unauthorized. Sensor information flows across a dedicated private communications enclave to a central monitoring point located in the Provost Marshall's Office (PMO). Windows servers at the monitoring point process sensor data, store the results in a database, and generate displays for operator action. Closed circuit television video is also in use where needed and the video is stored on digital video recorders at PMO. MDI is deployed at all USMC installations worldwide.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

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NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
Request for Records Disposition Authority

Records Schedule: **DAA-0127-2014-0014**

Outline of Records Schedule Items for DAA-0127-2014-0014

Sequence Number

1	MASTER FILES Disposition Authority Number: DAA-0127-2014-0014-0002
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Records Schedule Items

Sequence Number					
1	<p>MASTER FILES</p> <p>Disposition Authority Number DAA-0127-2014-0014-0002</p> <p>Data elements include but are not limited to personnel database, alarm event database and digital video recordings (where required).</p> <p>Final Disposition Temporary</p> <p>Item Status Inactive</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p>Do any of the records covered by this item exist as structured electronic data? Yes</p> <table border="1"><thead><tr><th>Manual Citation</th><th>Manual Title</th></tr></thead><tbody><tr><td>SSIC 5291 5D(5)</td><td>Visual Information Records</td></tr></tbody></table> <p>Inactive Status Explanation This item is inactive because it was superseded by New Disposition Authority Number: DAA-NU-2015-0005-0081</p> <p>Disposition Instruction</p> <p>Cutoff Instruction TEMPORARY. Cut off after 30 days Destroy when no longer needed for business purposes.</p> <p>Retention Period Destroy when no longer needed</p> <p>Additional Information</p> <p>GAO Approval Not Required</p>	Manual Citation	Manual Title	SSIC 5291 5D(5)	Visual Information Records
Manual Citation	Manual Title				
SSIC 5291 5D(5)	Visual Information Records				

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Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
06/06/2014	Certify	Joel Westphal	Deputy Director, Directives and Records Management	Department of the Navy - Department of the Navy
03/24/2015	Submit for Concurrence	Steven Rhodes	Appraiser	National Archives and Records Administration - Records Management Services
03/25/2015	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - Records Management Services
03/25/2015	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
03/26/2015	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist